

BEECHER PUBLIC LIBRARY DISTRICT
Monthly Board Meeting
Tuesday November 20, 2018, 7:00 PM - Library

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present, Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

October 16, 2018 minutes were reviewed. Following review, Skold moved to accept minutes as presented, seconded by Bunte. **Biery, yes; Bunte, yes; Czarnecki, yes; Dean, abstain; Saller, yes; Skold, yes; Wehling, yes.**

TREASURER'S REPORT

The Treasurer's report was reviewed by the board. Following review, Czarnecki moved to approve the Treasurer's report as presented, seconded by Wehling .

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.

The renewal of Investments was briefly discussed. Board will discuss & vote in New Business.

The Outstanding Bills were reviewed and additions made. Total with additions, \$18,148.20. Shirley noted that last month's bills (\$20,800+) was shockingly high. We had paid a deposit of \$545 for the porch carpet, which will not be installed until Spring, due to weather.

Czarnecki moved to pay Outstanding Bills, seconded by Skold .

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.

The Budget Comparison was reviewed. No questions at this time.

DIRECTOR'S REPORT

- Jill reports that statistics are average. However **Media On Demand** was once again very robust. Jill will mention the 'Media on Demand' in the next newsletter, specifically aiming at commuters.
- The Germany Travelogue was a success, with 21 in attendance. The Children's programs are doing ok.
- The times and ages for the **Story Time** will be changed to coincide with

the pre-school schedule. Also, there will be a new session scheduled for the 0-24 mo. age group. Following Karen's evaluation in December, her hours will be adjusted to accommodate a new, expanded schedule.

- CPR Training is available at the Fire Dept. for \$35.
- Jill will have her wisdom teeth removed in January. She will be on sick leave Jan.18-21.

CORRESPONDENCE, None.

COMMITTEE REPORTS

Building/Grounds: The lights on the back of the building are now working. Shirley thanked Lance on behalf of the board for his brilliant deduction in solving the problem.

Housekeeping: Kathy reports the Christmas decorating went well. Fred replaced the lever on the girl's toilet; shorthanded lately, but going smooth.

Personnel: Gwen has no news.

Schools: Jennifer has no news.

Social: Beverly announced that we had another successful program. Pam was so interesting, no-one wanted to leave. Coffee & German Stollen bites were served.

General: Shirley attended the **Chamber** meeting and announced that member's Christmas Trees will be on display in Fireman's Park this year.

- The Dunkin' Donuts is a no-go at this time, many problems.
- Dec. 4th the Chamber will host a Senior Dinner at the Amvets Hall, 5:30.
- Dec. 7th, a Christmas Concert at Nazarene.
- Nov. 28 there will be a speaker at the Faith Church to address how we can reach the various generations in town regarding the future needs & growth of Beecher. Everyone's opinion and input is very important.
- Shirley also attended a special Village meeting to discuss the Penfield project. Available grants, scheduling and many other details were discussed.

AUDIENCE PARTICIPATION: None

OLD BUSINESS: None

NEW BUSINESS

Annual Financial report was reviewed. Vicki shared that there is a new person at the Accounting firm who requires that the board Secretary have the report notarized, as required by the State. Kathy agreed to do this. Following discussion, Skold moved to approve our Annual Financial

Report, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.

- Jill explained the Per Capita Grant's Board Requirements. She & Shirley have reviewed the requirements and Jill has fulfilled her part. Trustee Czarnecki has agreed to watch the 1 hour training video required. Following review, Skold moved to accept the Per Capita Grant requirements as presented, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.

The **Collection Management Policy** was modified. Following discussion, Czarnecki moved to adopt the change made to the policy, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.

Jim Sprague sent a proposal for snow removal for 2018-19. Shirley read the proposal/contract. Following discussion, Biery moved to accept the proposal, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.

The renewal of Investments was discussed, with the Meeting Room addition being an important consideration. It was agreed that Neil Piggush will be hired as a consultant and bids will go out for the project.

Following discussion, Biery moved that we roll-over all CD's, with both Banks that hold our money, for a 6 month period, seconded by Dean.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.

Biery moved to go into executive session to discuss personnel at 8:05 p.m., seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.

Board returned to regular session at 8:16.

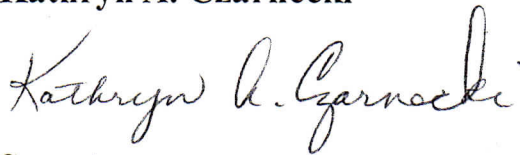
ANNOUNCEMENTS

Regular Board Meeting, December 18, 2018 , 7 pm

Czarnecki moved to adjourn at 8:18 pm, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

Secretary