

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, October 17, 2023 7:00 PM

The regular meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present
Saller, present **Stamper**, present **Wehling**, present.
Jill Grosso & Vicki Squier were also present.

ADDITIONAL AGENDA ITEMS: None

SECRETARY'S REPORT

Minutes of the September 19, 2023 were reviewed. Following review,
Kerber moved to accept minutes as presented, seconded by Wehling.
Biery, yes **Czarnecki**, abstain **Oppenhuis**, abstain **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

TREASURER'S REPORT

Michelle presented the Treasurer's report & Financial recap. Following
review, Saller moved to approve the Treasurers report, seconded by
Czarnecki.
Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Outstanding Bills were reviewed & updated. Following review,
Stamper moved to approve payment of Outstanding bills with additions
(\$19,779.40), seconded by Czarnecki.
Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

DIRECTOR'S REPORT

- Total Checkouts for September were higher than the past 3 years,
- The Kids Programs: Children's **Storytime** was very busy for the past 4 weeks. Especially popular was the **Firemen's visit** where they handed out hats to the children. **Friendship Bracelets** & **STEAM** each had 9 attend.

- **Adult Programs:** Chess/Board Game Night: 7 Chess/ 3 Board Games.
- **All About Beavers** program had 15; **Amelia Earhart** had 20 and the **Adult Craft Night** had 22 very enthusiastic ladies.

Upcoming programs: **Egypt Travelogue**, Wed. Nov.29; **History of Christmas Movie Music**, Wed. Dec.13.

For Kids: **Make A present for your parent; Elf on a Shelf; Poptart Gingerbread Houses & Non-Year's Eve Party.**

- The entry fee for the Chamber Tree this year is \$60.
 - Board agreed to the Holiday hrs. Closed 12/23,24,25 &12-30,31 1/1. Book Drop will need to be checked.
 - Upcoming Continuing Education Opportunities:Tues.11/14 10-noon.
 - Human Resources Crash Course for Library Mgrs. 3 parts, online 90 min. each, \$189. This would be a good program for Jill.
 - A 23 yr. old man was arrested for bomb threats in Niles.
 - The Fire Extinguisher, as ordered, will be moved to the front by the white sign so as to be more visible to all. This was OK'd by the Inspector.
- Lastly, Jill presented her monthly Progress report.

CORRESPONDENCE:

- Shirley shared her correspondence with Ms. Sheila Oppenhuis. The first letter included a formal acceptance of her verbal agreement to join the board & the second was welcoming her & thanking her for accepting our invitation to be a Library Trustee.
- A letter of reply to Dan Waterman, **Beecher Part-Time Players**. The letter gives permission, terms & details for using the library parking lot during performances & practices.

COMMITTEE REPORTS:

Building/Grounds: Lance agreed to contact Raul to sign a snow removal contract for the coming year.

Housekeeping: Cleaning crew is running very well.

Landscaping. Michelle is waiting for plants to die to begin Fall work outside.

Schools: Sheila reports it was **Pink Day** today at school for Cancer Awareness. Also, the school has a Safety program in place, **EBS:Escape Barracade, Resist, Survive**, a Danger Drill. Parent-Teacher days, Oct. 26,27th Oct.31st is a half day.

Social: Beverly has no news.

General: Shirley received a letter from Fred Postma & shared that he is retiring. Insurance increase played a role in his decision.

Shirley also shared an article entitled "How To Think On Your Feet", which she felt was good advice to all of us. Kathy agreed to read Chapter 3 of Jill's ongoing Library Director's Management course.

AUDIENCE PARTICIPATION: None.

OLD BUSINESS: Shirley explained the importance of **Ordinance # 95**. Biery moved to adopt **ORDINANCE #95, ORDINANCE LEVYING AND ASSESSING TAXES OF BEECHER PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2023 AND ENDING JUNE 30, 2024.**, seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

The **Annual Treasurer's Report, July 1, 2022 - June 30, 2023** was presented. Following a brief review, Biery moved to accept the **Beecher Public Library District Annual Treasurer's Report, July 1, 2022- June 30, 2023** seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

The **Anti-Racial Harassment Policy** was reviewed and an addition made. Following discussion, Biery moved to accept the **Anti-Racial Harassment Policy** with an addition, seconded by Saller.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

NEW BUSINESS: Shirley suggested we change the November & December meeting dates this year. Following discussion, Stamper moved to change the November meeting to the 14th and the December meeting to the 12th, seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

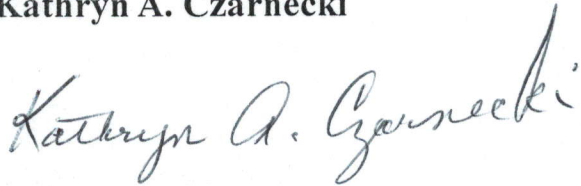
ANNOUNCEMENTS

- Regular Board Meeting, Tuesday, November 14, 2023 at 7 p.m

Saller moved to adjourn at 8:02 p.m., seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

Secretary