

**BEECHER COMMUNITY LIBRARY**  
**Monthly Board Meeting**  
**Tuesday, July 18, 2023 7:00 PM**

The regular meeting began with the Pledge of Allegiance.

**TRUSTEE ROLL CALL**

**Biery**, present **Bunte**, absent **Czarnecki**, present **Kerber**, absent **Saller**, present **Stamper**, present **Wehling**, present.  
Jill Grosso & Vicki Squier were also present.

**ADDITIONAL AGENDA ITEMS:** None

**SECRETARY'S REPORT**

Regular & Executive Minutes from June 20, 2023 were reviewed. Following review, **Biery** moved to accept both minutes as presented, seconded by **Wehling**.

**Biery**, yes **Bunte**, absent **Czarnecki**, yes **Kerber**, absent **Saller**, yes **Stamper**, yes, **Wehling**, yes. Motion passed.

**TREASURER'S REPORT**

Michelle presented the Treasurer's report & Financial recap. Following review, **Saller** moved to approve the Treasurers report, seconded by **Czarnecki**.

**Biery**, yes **Bunte**, absent, **Czarnecki**, yes **Kerber**, absent **Saller**, yes **Stamper**, yes **Wehling**, yes. Motion passed.

The Outstanding Bills were reviewed & updated. Following review, **Czarnecki** moved to approve payment of current Outstanding bills with additions (\$21,694.50), seconded by **Wehling**.

**Biery**, yes **Bunte**, absent **Czarnecki**, yes **Kerber**, absent **Saller**, yes **Stamper**, yes **Wehling**, yes. Motion passed.

Budget Comparison was reviewed and found to be sound.

**Shirley** presented a summary of the year-end Budget Comparison. The year-end Capital Reserve is at +\$59,936.46.

**Vicki** reported that she has completed the Year-End Fiscal report.

## **DIRECTOR'S REPORT**

- The Checkout stats for June were excellent, 2,541, steadily rising post-Pandemic.

- The Kids Programs: **Children's Storytime**, now held outdoors, rising steadily.64 in a 3 wk. period.

**STEAM:14. June Graphic Novel Book Club, 8. Glow-in-the-Dark Monster Rocks, 33. Tie-Dye, 42.**

- Adult Programs coming in August: Aug.6<sup>th</sup> Sun. 2 p.m., Emily Palmissano will present a **Study Abroad Travelogue**, England & Italy.

**Adult Craft Night** Aug.23<sup>rd</sup>.

- Jill reports the **Roku** box lending program has caught on well, very popular! She would like to purchase more Rokus, doubling the number we will have, \$135 cost. Board agreed.

- Jill would like extend the time for borrowing the **Wi-Fi Hotspots to 2 weeks**. They are catching on & good people are borrowing them & loving the service.

- **Sign-ups for the Summer Reading Program**, Kids:179, Adults,113.

This is up from last year & the program ends, July 31<sup>st</sup>.

- Lastly, Jill presented her monthly Progress report.

Following a short discussion, Saller moved to amend the HOT SPOT Policy lending time to 2 weeks, seconded by Stamper.

## **CORRESPONDENCE:**

- Shirley shared a letter of resignation from Jennifer Bunte from the Library Board of Trustees. Also, a copy of Shirley's reply, thanking Jennifer & wishing her our heartfelt gratitude for being a valuable member of our team was shared.

- A letter from Beecher Mayor, Marcy Meyer, informing us of the need to comply with all Safety Codes in the village. The annual Fire/Safety Inspections will be conducted in the next few months. Included in the letter is a list of what they will be looking for when they visit.

## **COMMITTEE REPORTS:**

**Building/Grounds:** Jill reports Merts came & fixed the leak in the new furnace room.

Lance noticed a low canopy of tree branch in the back of the library. He offered to cut it down.

**Housekeeping:** Cleaning crew is running efficiently, no problems.



**Landscaping.** Michelle reports she dead-headed bushes & flowers last week & the outside looks beautiful.

**Schools:** No report.

**Social:** Beverly reports Cookies & Iced-Tea will be served at the Aug.6<sup>th</sup> Travelogue program..

**General:** Shirley thanked the board for their dedication at the lengthy June meeting. The size of the library has grown greatly. In the beginning, volunteers ran the library. Soon, we hired a Director, & today we are staffed with 9 paid employees and several volunteers.

- Shirley, Beverly & Rick formed a personnel committee to get the employees back on track after Covid. Also, in June this committee personally met with each staff member to thank them.

- Shirley distributed copies of personalized Thank-You/ Gratitude letters to our staff for being reliable & crucial to the running of the library this past year.

- The Beecher Beautification Committee has disbanded. Steve & Paula Weishauer gave Vicki Squier a \$42.29 refund check to pass on to the library.

**To do list:** In August a newHVAC system will be discussed..

- Completion of the Beecher Public Library District **Operating & Building Budget** will be the focus of the coming weeks.

**AUDIENCE PARTICIPATION: None.**

**CLD BUSINESS: None.**

**NEW BUSINESS:**

Shirley spoke with Michelle about replacing Jennifer as Treasurer of the Board. Having given her consent, Biery moved to nominate Michelle Stamper as Treasurer of the Beecher Community Library Board, seconded by Saller.

**Biery, yes Bunte, absent Czarnecki, yes Kerber, absent Saller, yes Stamper, yes Wehling, yes.** Motion passed.

The **Parking Lot Policy** was discussed & changes & were made. Following discussion, Biery moved to change the **Parking Lot Policy** as amended, seconded by Wehling.

**Biery, yes Bunte, absent Czarnecki, yes Kerber, absent Saller, yes Stamper, yes Wehling, yes.** Motion passed.

The Parking Lot policy to include 'exemptions and exceptions' was reviewed & discussed. Following discussion, Biery moved to change the Parking Lot Policy pertaining to exemptions & exceptions, seconded by Czarnecki.

**Biery, yes Bunte, absent Czarnecki, yes Kerber, absent Saller, yes, Stamper, yes Wehling, yes.** Motion passed.

Diversity in the Beecher schools & how it will impact the library must be reviewed & addressed in August: i.e. Our Policy, Insurance etc.

- The Computer Policy for Violations will also be reviewed & addressed.

Biery moved to adjourn to Executive Session at 8:30 p.m. to discuss personnel , seconded by Czarnecki.

**Biery, yes Bunte, absent Czarnecki, yes Kerber, absent Saller, yes, Stamper, yes Wehling, yes.** Motion passed.

Board returned to Regular session at 9:00

#### **ANNOUNCEMENTS**

- **Regular Board Meeting, Tuesday, August 15, 2023 at 7 p.m**

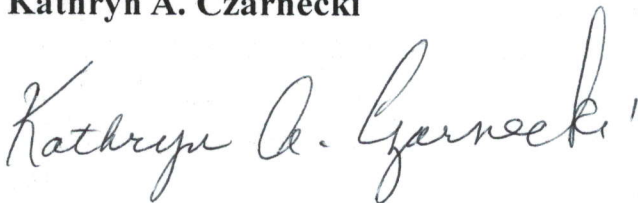
- Shirley asked everyone to think about someone who might be interested in joining the library board.

- **Sunday, August 6<sup>th</sup> 2 p.m., Emily Palmisano Travelogue on England & Italy .**

Czarnecki moved to adjourn at 9:05 p.m., seconded by Saller.

**Biery, yes Bunte, absent Czarnecki, yes Kerber, absent Saller, yes, Stamper, yes Wehling, yes.** Motion passed.

**Kathryn A. Czarnecki**



**Secretary**