

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, October 19, 2021 7:00 PM

The meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present Bunte, present Czarnecki, present, Kerber, present Saller, present, Stamper, present Wehling, present. Jill Grosso and Vicki Squier were also present.

Additional Agenda Items: None

SECRETARY'S REPORT

Regular & Executive session minutes from the September 21, 2021 meeting and minutes from the October 5, 2021 Special Meeting were reviewed.

Following review, Kerber moved to accept all minutes as presented, seconded by Wehling.

Biery, yes Bunte, yes, Czarnecki, yes, Kerber, yes, Saller, Abstain, 9/21, yes for 10/5, Stamper, yes, Wehling, yes. Motion passed.

TREASURER'S REPORT

Bunte presented the Treasurer's report & Financial recap. Following board review Czarnecki moved to approve both reports, seconded by Wehling.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes, Wehling, yes. Motion passed.

The Outstanding Bills were reviewed. Following review, Czarnecki moved to approve payment of Outstanding bills, totaling \$19,740.20, plus any late additions, seconded by Stamper.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes, Wehling, yes. Motion passed.

The Budget Comparison was reviewed and found to be very sound.

DIRECTOR'S REPORT

- Statistics were ok in September. Patrons have been coming in to ask about the new HOOPLA and other Media programs, which is encouraging.
- The children's programs haven't been so well attended since school began but the Elvis program was a big hit, 30 attended.
- Peg Mc Craw gave notice that she will be resigning due to medical

reasons, so we are in the process of hiring a new person.

- Library tours for K-2nd have been ongoing, 11 so far. The children are sent home with a flyer for their parents and a free book. The books are a big hit! Payton also visited the Co-op to speak with the 3 year olds.
- Representatives from the Illinois Department of Health stopped by to ask if we'd be willing to have a Covid-19 Vaccine Clinic at the library. The board thinks this would be a great public service & our new addition allows us the space to accommodate this. We can do advertising, post signs etc. There are a few questions to address, such as a date, ages that can participate, vaccine brands & more.
- Jill informed the board that her Health Insurance costs are going up effective January 1st. Up from \$822.57 monthly to \$898.13, up \$75.56 mo.

Biery moved that we invite the Illinois Dept. of Public Health here to set up a Vaccine clinic, seconded by Wehling.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes, Wehling, yes. Motion passed.

CORRESPONDENCE: None

COMMITTEE REPORTS

Building/Grounds: Rick gave a thorough report concerning the HVAC water problems and the new softener. There are still humidity problems which Rick will continue to investigate. More professional opinions are needed. The Softener was installed & running.

Housekeeping: Kathy reports that one of our vacuum cleaners is being repaired but all else is well with the cleaning crew.

Landscaping: Michelle will be setting a date soon to do Fall work outside.

Schools: Jennifer reports all is good at the school.

Social: Beverly has nothing to report.

General: Shirley is pleased to see that the Meeting Rooms are being used on a regular basis. Jill reports there are tutors regularly as well as individuals in need of privacy &/or quiet.

Shirley quoted our Architect, Mike Stanula: "You never know how a building will work out until you've used it".

AUDIENCE PARTICIPATION:

None.

OLD BUSINESS

Shirley shared her policy, 'Library Open Hour Procedures'. The policy was reviewed and discussed. Czarnecki suggested the name of the policy should be changed. Discussion followed and the board decided to vote on the name of the policy and adopting the policy.

Czarnecki moved that we change the name of the **Library Open Hour Procedures** policy to **Procedures During Library Hours** seconded by Stamper.

Biery yes Bunte yes Czarnecki yes Kerber yes, Saller yes, Stamper yes, Wehling, yes. Motion passed.

Czarnecki moved to adopt the **Procedures During Library Hours** policy as presented with the new name, seconded by Stamper.

Biery yes Bunte yes Czarnecki yes Kerber yes, Saller yes, Stamper yes, Wehling, yes. Motion passed.

The board discussed the newly crafted 'Beecher Women's Club Cookbook policy'.

Following discussion, Wehling moved that we adopt the **Beecher Women's Club Cookbook** policy, to be in effect through 2022, seconded by Bunte.

Biery yes Bunte yes Czarnecki yes Kerber yes, Saller yes, Stamper yes, Wehling, yes. Motion passed.

As soon as the books can be delivered and the handling of money procedure is decided, we will be offering the BWC cookbooks for sale.

NEW BUSINESS

The Levy Ordinance for FY 2021-2022 was explained by Shirley. Following discussion, Biery moved that we adopt **ORDINANCE # 90, ORDINANCE LEVYING AND ASSESSING TAXES OF BEECHER PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022**, seconded by Czarnecki.

Biery yes Bunte yes Czarnecki yes Kerber yes, Saller yes, Stamper yes, Wehling, yes. Motion passed.

-**Chapter 4** of the Per-capita grant requirement was discussed & we were found to be in accordance.

-Jill gave an extensive explanation of **Chapter 8**, (System Member Responsibilities and Resource Sharing), as required to comply with the Per-Capita grant. Jill assured the board that we offer all of our resources for sharing in Illinois as well as through OCLC which includes other states and Universities. This service is reciprocal as our patrons also request materials. The Board discussed & asked questions.

Saller moved that we leave regular session & move to executive session at 7:48 p.m., seconded by Czarnecki.

Biery yes **Bunte** yes **Czarnecki** yes **Kerber** yes, **Saller** yes, **Stamper** yes, **Wehling**, yes. Motion passed.

Board returned to regular session at 8:36 p.m.

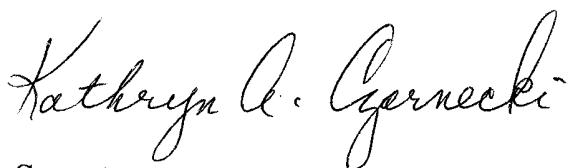
ANNOUNCEMENTS

Regular Board Meeting, November 16, 2021 at 7 p.m.

Czarnecki moved to adjourn at 8:37 p.m., seconded by Wehling.

Biery, yes **Bunte**, yes **Czarnecki**, yes **Kerber**, yes **Saller**, yes, **Stamper**, yes **Wehling**, yes. Motion passed.

Kathryn A. Czarnecki



Secretary