

BEECHER COMMUNITY LIBRARY BOARD MEETING
Tuesday, October 15, 2013 7:00 PM - LIBRARY

TRUSTEE ROLL CALL: **Biery**, absent; **Bunte**, absent; **Czarnecki**, present; **Dean**, present; **Saller**, present; **Skold**, present; **Wehling**, present. Jill Grosso and Vicki Squier were also present.

The Pledge of Allegiance was recited. Joe Skold led the meeting in president Biery's absence.

SECRETARY'S REPORT:

Minutes from the September 17 meeting were reviewed. A motion was made by Dean, seconded by Wehling to approve minutes as presented.

Biery, A; Bunte, A; Czarnecki, abstain; **Dean**, yes; **Saller, yes; Skold**, yes; **Wehling**, yes. **Motion passed.**

Board reviewed the minutes from Special meeting of Sept. 24, 2013.

Wehling moved to approve regular minutes, seconded by Saller.

Biery, A; Bunte, A; Czarnecki, yes; **Dean**, yes; **Saller, yes ; Skold**, yes; **Wehling**, yes. **Motion passed.**

TREASURER'S REPORT:

Gwen presented her Treasurer's report. The balance sheet is good, Financial recap, sound. The Cetera Investment continues to earn. Last month's interest: \$1,095.70. Board reviewed & discussed the report.

Czarnecki moved to approve the treasurer's report as presented, seconded by Wehling.

Biery, ; Bunte,; Czarnecki, yes; **Dean**, yes; **Saller, yes; Skold**, yes; **Wehling**, yes. **Motion passed.**

Board reviewed Outstanding bills. Jill explained the purchase of a new chair for Celia. Vicki added that the health insurance figure is real, not estimated. Czarnecki moved to pay outstanding bills, seconded by Wehling.

Biery,; Bunte,; Czarnecki, yes; **Dean**, yes; **Saller, yes; Skold**, yes, **Wehling**, yes. **Motion passed.**

Board reviewed the Budget Comparison and found it to be sound.

DIRECTOR'S REPORT

- Circ. STATS were up in September. 'Media on Demand' contract will be up in December.
- SWAN (ILS) offered an online demo of the new program online. Jill noticed a lot of bells and whistles, but no date yet for the new computer program to be up & running.
- RAILS: Beginning in January, there will be a new delivery service. RAILS has also received a grant to provide more affordable **ebooks**.
- Program will be held on Nov.12. Author, Matt Luzi "*The Boys in Chicago Heights: The Forgotten Crew of the Chicago Outfit*" will be here.

- October 29, training day in Burr Ridge on cataloging...Jill & Dawn.
- Applications are being accepted for new position on staff; training to commence asap before Carol's departure. Board discussed ways to honor Carol's many years of service. An *Open House* seems to be the best choice.
- A computer purchase and a new Tech person were discussed. Dawn and the volunteers filled-in for Celia during her illness- Jill would like to take a week vacation Nov. 4-8. Board agreed.

CORRESPONDENCE: A letter was received from Mr. Art Van Baren at Dutch American Foods. He enclosed a copy of his tax bill for 2012 & requested reimbursement for taxes from us, as promised. Shirley sent him a check with a letter.

In a related issue, Gwen received 2 letters from Will County concerning residents request for lowering their assessment.

COMMITTEE REPORTS

Building/Grounds: No news. Porch looks great after redo.

Housekeeping: Kathy reports dead and dying bees in the non-fiction area by window. Lance found holes near top of window & agreed to caulk it.

Personnel: Gwen will join Jill interviewing for new staff position.

Schools: none.

Social: Beverly is prepared to serve refreshments at coupon program.

General: Joe reported: Fred Postma did much work on the porch. He repaired columns, puttied all windows, painted the entire porch, replaced lights and filters. He also purchased much material. Total time and

material, \$625.00.

Noel Biery polished & lacquered the brass street numbers from porch.

Donation!

- DMC Security updated panel, changed battery, reinstated security alarm upstairs, & activated sound panel for entry.
- Al Bakhaus will return Monday to resolve emergency lighting problem.

AUDIENCE PARTICIPATION: None.

UNFINISHED BUSINESS: Resident survey was reviewed and discussed. Gwen suggested Jill meet with staff to plan more programs, being more consistent, schedule regular programs. Extended hours was also high on the list of complaints. Discussion concerning solutions will continue in November. Gwen also suggested Jill put a big "Thank-You" with clip art in the next newsletter for all participants in the survey.

- At the October 22nd Special meeting, we will discuss removal of the ATM as well as the Expansion. Jill will call Shirley to insure that Mike Stanula will be present at this meeting.

NEW BUSINESS:

Joe presented **ORDINANCE #61**, for Fiscal Year 2013-2014.

Following discussion, Czarnecki moved, seconded by Wehling, that the board adopt **ORDINANCE #61, ORDINANCE LEVYING AND ASSESSING TAXES OF BEECHER PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2013 AND ENDING JUNE 30, 2014**, that calls for a levy of \$288,750, as presented.

Biery, ; Bunte,; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed. Board members signed necessary papers.

A change needs to be made to the Annual Budget, allowing for the tax reimbursement to Dutch American Foods. Dean moved that we make amendatory Budget changes, seconded by Skold.

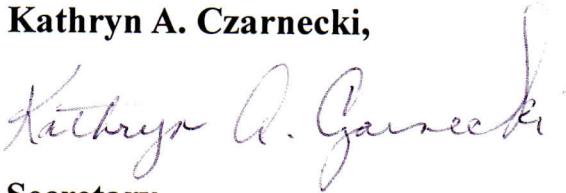
Biery, ; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

ANNOUNCEMENTS:

- **October 17, 2013, 7:00 p.m., Coupon Program**
- **Special Expansion Meeting , October 22,2013 6:30 p.m.**
- **Regular Board meeting ,November 19, 2013, 7 p.m.**

Skold moved to adjourn meeting at 8:26 PM , seconded by Czarnecki.
Biery, ; Bunte ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes;
Wehling, yes. Motion passed.

Kathryn A. Czarnecki,

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in dark ink and is positioned to the right of the printed name.

Secretary