

**BEECHER COMMUNITY LIBRARY  
BOARD MEETING  
Tuesday, August 19, 2014 7:00 PM - Library**

Biery called the meeting to order & the Pledge of Allegiance was recited.

**TRUSTEE ROLL CALL:** Biery, present; Bunte, absent; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

**SECRETARY'S REPORT:**

Regular and executive minutes of July 15, 2014 were reviewed. Skold moved to accept Regular & Executive minutes as presented, seconded by Wehling.

**Biery, yes; Bunte,; Czarnecki, yes; Dean, abstain; Saller, yes; Skold, yes; Wehling, abstain. Motion passed.**

Minutes from the July 22, 2014 Special Meeting were reviewed, Wehling moved to accept Special meeting minutes as presented, seconded by Biery.

**Biery, yes; Bunte,; Czarnecki, yes; Dean, abstain; Saller, abstain; Skold, yes; Wehling, yes. Motion passed.**

**TREASURER'S REPORT:**

Gwen presented the Treasurer's report. Once again, at the end of the fiscal year, the Financial Status remains financially sound.

The Balance sheet is good, Financial recap, very good.

It was decided that in the future, at Fiscal Year's end, we will write a check for the surplus amount to be transferred to the Cetera account. This will insure a paper trail for accounting's sake.

Czarnecki moved to approve the treasurer's report as presented, seconded by Skold.

**Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Board reviewed Outstanding bills. Vicki's additions changed the total to \$16,832.08, allowing that more bills might arrive before month's end.

Following discussion, Skold moved to approve payment of outstanding bills, seconded by Bunte.

**Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling, yes. Motion passed.**

The first Budget Comparison of the fiscal year was reviewed & found sound.

**DIRECTOR'S REPORT:** Circ figures for July were down a bit. 'Media On Demand' is growing.

- The children's participation in the Summer Reading Program saw an increase. Also, the children read 10,000 more minutes this year. Adult participation was lower, but there was no 'Kindle' incentive.
- Jill detailed new rules adopted for SWAN libraries. Some changes will impact our library, others, not so much.
- Summer Programs for the children were well attended and enjoyed by all. Photos from the *Stuffed Animal Story-Time* are on display in the lobby.
- Jill notified the board that she took a personal day in July.

**CORRESPONDENCE:** None

### **COMMITTEE REPORTS**

**Building/Grounds:** Joe and Lance have nothing to report.

**Housekeeping:** Lance agreed to bring a box of gloves for the cleaning crew.

**Personnel:** Gwen has no further comment at this time.

**Schools:** None.

**Social:** None.

**General:** Shirley reported on her ongoing attempt to get the upstairs and the ATM off the tax rolls.

- Tadpole did a great job of trimming bushes. Very dramatic improvement!
- Shirley attended the EDGE conference which was very poorly attended.

### **UNFINISHED BUSINESS:**

Joe reported on the latest information concerning a new **Heating & A/C System**. L&H submitted an updated list of cost estimates. Joe shared what he learned about our existing system, as well as options for new. Costs were discussed, the need for bids, the warranty options etc. Jill shared information concerning Grant monies/stipulations. Jill and/or Shirley will consult with Mike Stanula for advice. Shirley and Jill agreed to have a conference call with Jim Fessler to have our questions answered.



- Jill gave her report on replacing our outdoor sign. *Friendly Signs* gave few options but they were not very co-operative. We'd be hard-pressed to find replacement parts for our existing sign, as it is obsolete. Board members agreed to pursue estimates from other *Sign* companies. We'd like to get 2 or 3 estimates before making a decision. It is important that the style of the new sign be in-keeping with the architectural design and style of the library building, insofar as it is possible.

**NEW BUSINESS:**

Following a discussion and inserting an addition, Czarnecki moved to adopt the **Lost, Stolen, and Replacement Cards** policy, as amended, seconded by Saller.

**Biery, yes ; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling yes,. Motion passed.**

Saller moved to adopt the Final Budget for FY July 1, 2013- June 30, 2014, seconded by Skold.

**Biery, yes ; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Board reviewed the Proposed Budget for FY July 1, 2014 - June 30, 2015. Saller moved to adopt the Proposed Budget for FY July 1, 2014 - June 30, 2015, seconded by Wehling.

**Biery, yes ; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Board reviewed the BCL Special Reserve Fund.

Following review, Biery moved that \$83,186.96 be transferred to the Special Reserve Fund. This amount is unexpended balances of the proceeds received during FY July 1, 2013 to June 30, 2014, received from annual public library taxes not in excess of statutory limits.

The Special Reserve Fund was created for the purpose of erecting a building to be used for a library, or purchasing a site for same, or for the purpose of purchasing a building, or repairing, remodeling, or improving an existing library building, or building an addition thereto, or furnishing necessary equipment therefore or for emergency expenditures for the repair of an existing library or its equipment.

Motion was seconded by Skold.

**Biery, yes; Bunte, ; Czarnecki, yes; Dean, abstain; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Czarnecki moved to adjourn to executive session at 8:20 pm, seconded by Saller.

**Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller, yes; Skold,yes; Wehling, yes . Motion passed.**

Board returned to regular session at 9:38 pm.

Biery moved to ask Marilyn Rossler to submit a letter regarding her 2014-15 contract, seconded by Dean.

**Biery, yes ; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

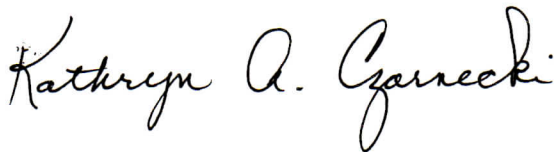
#### **ANNOUNCEMENTS:**

#### **Public Hearing on Budget and Appropriations Ordinance and Regular Meeting: September 16, 2014**

Czarnecki moved to adjourn meeting at 8:50 pm, seconded by Skold.

**Biery, yes; Bunte,; Czarnecki, yes; Dean, yes ; Saller yes; Skold, yes; Wehling, yes . Motion passed.**

**Kathryn A. Czarnecki**



**Secretary**