

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, July 21, 2015 7:00 PM - Library**

President Biery called the meeting to order, followed by the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, absent; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.
Jennifer Bunte arrived at 7:01

SECRETARY'S REPORT

Minutes of June 16, 2015 were reviewed. Dean moved to accept minutes as amended, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report was presented by Gwen. Finances are sound, as the new fiscal year begins.

Skold moved to approve the Treasurer's report as presented, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board reviewed the outstanding bills. Vicki announced the final total, \$20,549.77, pending any additions before the 30th.

Jill informed the board that the library received the Grant money (\$13,089.67) from the State of Illinois for the installment of a new HVAC system.

Following review, Czarnecki moved to approve payment of outstanding bills, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Budget Comparison was reviewed and found to be sound, at the end of the fiscal year.

DIRECTOR'S REPORT

- Stats are good overall; *Media On Demand* is gradually rising, 206.
- The Summer Reading program has begun with 203 children enrolled, 51 children. Program ends July 27th.
- Summer Programs have been very successful. Children have been very excited to try creating new things. A total of 161 kids have participated.
- Staff will cease the typing of cards when processing books. This will greatly decrease the staff's workload & all involved are in favor of this change. SWAN backs up all of our patron/item data offline.
- Jill & Dawn will be attending more SWAN trainings in August.
- Jill will take the day off on Aug. 3rd, in lieu of her July 4 holiday.

CORRESPONDENCE

- Letter from Chuck Hoehn, Pres. Beecher 4th of July Commission, thanking the Library for our cooperation & understanding in the decision to have the carnival moved to Penfield St. this year.
- Letter from the State of Illinois, Dept. of Transportation, advising us of another property tax exemption.

COMMITTEE REPORTS

Building/Grounds: Joe gave a report on the work done outside by D.J. Speese . He also reported on outside work that remains.

Housekeeping: All is well, Kathy asked Lance for more work gloves.

Personnel: Gwen had no news.

Schools: Jennifer had nothing to report.

Social: Beverly has no news.

General: Shirley reports Mike re-calibrated all three thermostats. Temp. & Humidity seem to have stabilized. We will bring in our own Humidistat for comparison.

AUDIENCE PARTICIPATION: None

UNFINISHED BUSINESS

Jill presented the new Credit Card Policy. The Director & President will each have a card with a \$200 limit. Gwen will be the contact/liaison for the credit card. Skold moved to adopt the Credit Card Policy as amended, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes;

Wehling, yes. Motion passed.

Board once again discussed the various designs for the outdoor sign. Mike Stanula agreed to draw up prints for a new outdoor sign.

NEW BUSINESS

Shirley spoke with Greg Ohlendorf concerning the removal of the ATM machine. He is awaiting replies from 3 contacts.

Following a discussion on joining social media to reach out to the community, Czarnecki moved to create a Facebook page for the library, for a trial period of 6 months, at which time it will be revisited. Motion was seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Biery moved to transfer the DCEO HVAC Project grant (\$13,089.67) to Cetera, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

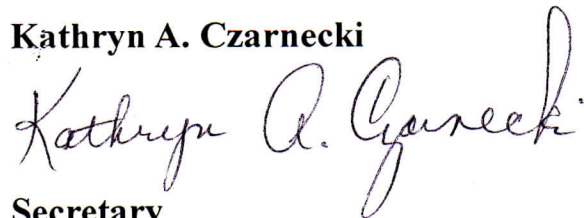
ANNOUNCEMENTS

- **Summer Reading Program June 15 - July 27, 2015**
- **Next Regular meeting August 18, 2015, 7 p.m.**

Saller moved to adjourn meeting at 7:51 pm, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki



Secretary