

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, July 16, 2019 7:00 PM - Library

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Saller, present; Skold, present; Stamper, present; Wehling, present.

Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

The June 18, 2019 minutes were reviewed. Following review, Skold moved to accept minutes as presented, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

Following review of the Treasurer's report, Bunte moved to approve the report as presented, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

Outstanding bills were reviewed, additions noted; new total: \$21,588.13. Bunte moved to approve outstanding bills, seconded by Stamper.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

Budget Comparison was briefly addressed. Vicki announced that she has closed out her books for FY 2018-2019. Jill will have the tentative & final budget figures at next month's meeting.

DIRECTOR'S REPORT

- Jill reviewed the stats. Checkout were up, all others average.

- The *Reptile* program was a huge success, 139 attended, SRO;

Kids Dog Safety Program, 27; *Pool Noodle Rocket Flingers*, 29 and the *Stuffed Animal Story Time*, 15.

- Summer Reading numbers: 204 children, 74 adults. Program ends July 22.

- Karen would like to purchase more music CD's. They are a big hit with the kids. Jill shared Karen's 'Wish List' with the board. Jill can purchase them in "used/good" condition online, price range, \$10.50-\$18.98.

Karen will need 1-2 weeks off when her husband has his surgery. She will prepare Story Time plans in advance. Jill will stand in for her.

- A second patron has requested a 3 week checkout. Board policy was established many years ago. No decision made.

- A patron complained about a fax we sent. One page arrived blank, leading to their being fined. Staff always respects the privacy of our patrons, but will now make sure all pages are face-up to avoid further problems.

- Mike Stanula mentioned the new addition will have LED lights, which will save us a lot in energy bills. A recent energy audit reveals it would cost \$1833.50 to retrofit the existing library space, and we could save \$2,300 on average annually. No decision at this time.
- Good news, beginning today, SWAN has an online APP for all patrons!

CORRESPONDENCE: A letter from *Chicago Regional Council of Carpenters* concerning our General Contractor, Volek Bros. Inc. and a letter of reply sent by Jill, Director & FOIA Officer.

COMMITTEE REPORTS:

Building/Grounds: Fred agreed to take the old drop box for scrap.

- We have an estimate from Briggs Tree Service, Inc., Lansing, IL. To cut broken limbs and deadwood on 4 Locust trees, \$2,200.00. One more estimate is needed, possibly Arnold's, which is local.
- If anyone would like the pavers by the back door, please take them.

Housekeeping: Kathy reports all is well.

Personnel: To be discussed in executive session.

Schools: Jennifer reports no news with summer break.

Social: No news at this time.

General: No.

OLD BUSINESS: The board discussed various aspects of the new addition.

- Lance reports the bricks were approved by Mike Stanula & Rick Volek. When the bricks arrive, they will begin on the shell.
- Jill voiced concern over outlets and wall lights. Shirley shared there will be 2 windows looking into the addition & they must match. Concerns will be discussed with the contractor.
- There was an issue with leveling the floor, so they surveyed the original building. Biery moved to approve a \$5,683.50 check to DEMCO for the new Book Drop, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes.

Motion passed.

NEW BUSINESS:

Jill announced: the BUDGET & APPROPRIATIONS ORDINANCE will be ready for a vote at August meeting. Public notice will post 30 days previous.

- Two issues with the Knitting Class were addressed. Board reviewed Jill's read-out summary. 1) Carol Harris no longer wants to be responsible for manning the building for Knitting night & 2) A question of whether the library should pay Sonia or patrons continue to pay her. Board discussed the proposed options for both issues. On issue #1, Biery moved to adopt option 2, having DMC secure the building, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes.

Motion passed.

On-issue #2, Czarnecki moved to adopt option #1. Sonia can continue charging Knitting class members \$43, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes.
Motion passed.

Before beginning executive session, Shirley asked Jill if she had anything to say that should be addressed in executive session. Jill has banked 66 days in 9 years & as per her contract would like 2 extra weeks vacation.

Biery moved to adjourn to executive session at 7:55 p.m. to discuss personnel, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes.
Motion passed.

Board returned to regular session at 8:36 p.m.

Biery moved that Celia Powers & Dawn Gess be paid \$19.50 hr., seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes.
Motion passed.

Biery moved to pay Jill Grosso \$47,500.00 yr, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes.
Motion passed.

Skold moved to adjourn regular meeting at 8:40 p.m., seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes.
Motion passed.

ANNOUNCEMENTS

- Regular Board Meeting, August 20, 2019, 7 p.m.

Kathryn A. Czarnecki

Kathryn A. Czarnecki
Secretary