

BEECHER COMMUNITY LIBRARY

Monthly Board Meeting

Tuesday, June 15, 2021 7:00 PM

The meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present Bunte, present Czarnecki, present, Kerber, present Saller, present, Stamper, present Wehling, present. Jill Grosso and Vicki Squier were also present.

Additional Agenda Items: See General.

SECRETARY'S REPORT

Regular minutes from the May 15, 2021 meeting were reviewed. Following review, Kerber moved to accept minutes as amended, seconded by Bunte.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, abstain, Wehling, yes. Motion passed.

TREASURER'S REPORT

Bunte presented the Treasurer's report & Financial recap. Following board review Biery moved to approve both reports, seconded by Saller.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

The Financial recap was reviewed, investments are looking very good.

Before reviewing the outstanding bills for June, Vicki requested she have the authority to include all bills through June 30, the end of the fiscal year.

Biery moved that we give Vicki the authority to pay all bills through June 30th, 2021, which is the end of the fiscal year, seconded by Czarnecki.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

The Outstanding Bills were reviewed. Following review, Czarnecki moved to approve payment of Outstanding bills, totaling \$16,723.68, plus all additions seconded by Wehling.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

The Budget Comparison was reviewed and found to be sound.

DIRECTOR'S REPORT

- Statistics continue to fluctuate. This month traffic is down.
- July 4th falls on a Sunday this year and the 5th is being observed as a State/Federal Holiday. Jill requested we close on July 5th in observance. Saller moved we close on July 5th, seconded by Czarnecki.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes, Wehling, yes. Motion passed.

- The outdoor family Storytime has been popular, 27 children signed up & Jill got permission to hold the Storytimes in the park, providing we show proof of Insurance. Jill is concerned we may need 2 sessions per week, but the overall opinion is that one Storytime per week is sufficient.
- Jill shared a list of supplies she compiled for Storytime crafts, totalling approx. \$200. She & Payton will work together on Storytime & it was agreed they do not need the board's permission to purchase supplies.
- Jill will soon begin interviewing for the Circulation clerk position, currently there are 8 applicants.

CORRESPONDENCE

- Letter of Thanks & Congratulations to Ms. Amanda Cleary-Eastep, Moody Publications. The former Beecher resident and author donated copies of her first 2 children's books to the library.
- A group email letter from Mr. Robert Barber, Village Administrator. The letter was to inform one & all of a scheduled meeting on the "Penfield Street Project". Shirley added that there will be only one entrance to our parking lot during construction, that being Maxwell Street.
- A note from Chuck Hoehn, Beecher Chamber of Commerce, asking for permission to use the library parking lot for the Car Show On Sun. Sept.5th. The board discussed the pros & cons of allowing the parking lot to be used for The Car Show during the "4th in the Fall". Following discussion, Saller moved to allow the Car Show to park in the library lot on Sept.5th from 10 a.m.- 2p.m., seconded by Czarnecki.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes, Stamper, yes, Wehling, yes. Motion passed.

COMMITTEE REPORTS

Building/Grounds: Rick has been doing a great job of keeping the outdoors looking good. He has been watering each day, sprayed the weeds. All the plants and the new tree are all looking beautiful. He also repaired the hose and thoroughly checked out the building. Rick said the debris from the trees is about done falling. Shirley suggested a 'Work Night' for us to clean up the parking lot. All agreed to meet at 7 Thurs. night with broom & hoe.

Housekeeping: Kathy reports the furnace room has been cleaned out, cleaned up, deep sink cleaned, floor repaired & painted. It looks great!

Landscaping: Michelle & Mark have been taking care of pruning and beautifying the bushes and flowers.

Schools: Jennifer reports that school is out until August.

Social: Beverly has kindly donated the cost of having all the windows washed, both inside & out. Everyone thanked Beverly for her kind donation & agree the windows all look great!

General: See old & new business.

OLD BUSINESS

- The bill from **Werner's Landscaping** was \$2,763. The bill included flowers, mulch, bushes & labor. A telephone vote approved that payment. Shirley moved that we formally approve payment of the \$2,763 to Werner's Landscaping, seconded by Wehling.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

NEW BUSINESS:

- Shirley proposed we participate in the '**Welcome Wagon**' which is being reprised in Beecher. Everyone was in agreement, Jill will prepare a gift for the library to contribute.

- Chapter 4 of the Per-Capita Grant was reviewed and we are found to be in compliance.

- The Volunteer Policy was reviewed, discussed & changes made.

Saller moved that we approve the Volunteer Policy as amended, seconded by Czarnecki.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, absent, Wehling, yes. Motion passed.

- The Open House for the New Meeting Room will be held on Sunday, August 2nd from 2-4. Shirley will inquire if the Fire Dept. has set a date.

Jill asked if she can hire a new Clerk. Shirley replied that a Special Meeting must be called to approve a new employee.

Czarnecki moved to adjourn the regular meeting to go into executive session at 8:30 p.m., seconded by Kerber.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes Wehling, yes. Motion passed.

Board returned to regular session at 9:46 p.m.

Biery moved that Vicki Squier be paid \$1,750 quarterly, seconded by Czarnecki.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes Wehling, yes. Motion passed.

Biery moved that Marilyn Rossler be paid \$4.75 per item, seconded by Saller.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes Wehling, yes. Motion passed.

Biery moved that Sharon Grigas be paid \$13 per hour, seconded by Bunte.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes Wehling, yes. Motion passed.

Biery moved that Dawn Gess be paid \$20.50, seconded by Kerber.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes Wehling, yes. Motion passed.

Biery moved that Jill be paid \$48,500 per year to include Health Insurance, 15 Vacation Days, 3 Personal days, 12 Sick Days & 9 Holidays, seconded by Wehling.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes Wehling, yes. Motion passed.

ANNOUNCEMENTS

- **Regular Board Meeting, July 20, 2021, 7 p.m.**
- **Thursday night at 7 we'll meet here to cleanup the parking lot. Bring brooms, hoes, coal shovel etc.**

Saller moved to adjourn at 9:53 p.m., seconded by Kerber.

Biery, yes Bunte, yes Czarnecki, yes Kerber, yes Saller, yes Stamper, yes Wehling, yes. Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned to the right of the printed name.

Secretary