

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, May 21, 2019 7:00 PM - Library

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Saller, present; Skold, present; Stamper, present; Wehling, present.

Jill Grosso & Vicki Squier were also present.

First Order of Business

Jill Grosso read aloud the Official Results of the canvass of the April 2, 2019 Consolidated Elections. **Shirley R. Biery, Jennifer C. Bunte & Michelle M. Stamper** were the duly elected winners of **Library Trustee of the Beecher Community Library District, Will County, Illinois**. The newly elected trustees were officially sworn in by secretary, Kathryn A. Czarnecki.

Shirley asked our newest trustee, Michelle Stamper to share her history with the library. Michelle is a long-time patron & is very familiar with our library. She has been a familiar face to all current & past members of our staff. Everyone introduced themselves and welcomed her to the board. Afterward, Shirley explained the role of each office holder, and asked for nominations.,

Skold nominated Shirley R. Biery to be President for 2 years, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

Saller nominated Joseph Skold to be Vice-President for 2 years, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

Wehling nominated Kathryn A. Czarnecki to be Secretary, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

Czarnecki nominated Jennifer C. Bunte to be Treasurer, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

SECRETARY'S REPORT

The April 16, 2019, regular minutes & executive minutes were reviewed. Following review, Wehling moved to accept both minutes as presented, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, abstain; Wehling, yes. Motion passed.

TREASURER'S REPORT

Following review of the Treasurer's report, Czarnecki moved to approve the report as presented, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

Outstanding bills were reviewed, total: 16,950.06. Shirley explained monthly Outstanding Bills for Michelle's benefit. Czarnecki moved to approve Outstanding bills, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes; Stamper, yes; Wehling, yes. Motion passed.

DIRECTOR'S REPORT

- **Media On Demand** remains popular, 440 in April. Joe believes this number will remain around 400. **Checkouts** are up from a year ago.
- **Freegal** numbers vary. Jill will advertise the **Tumblebooks** more often.
- The number of participants in the Children's programs vary. Those who attend always enjoy them. The **Peep Catapults** were especially fun.
- After being on staff for 6 years, Linda Stanevich submitted her resignation, effective June 1st.
- Karen Rock put on a Storytime for Zion 1st & 2nd graders.
- Beecher Elementary 2nd graders will tour the Library on May 24.
- Jill is visiting the other classes during their library time to promote the **Summer Reading** program. Jennifer likes this idea... talking seems to have better results than flyers. **Summer Reading** program begins Mon. June 10th.
- Karen Rock would like to purchase a 12 ft. parachute for an indoor Story Time. Jill explained, board discussed & ok'd the \$40 purchase.

- The manager of CASEY'S General Store asked be allowed to use our computers to conduct a 2 hr. training session. Following Jill's explanation, the board agreed to allow this.
- A patron politely mentioned that she was going to start using Crete library because they have 3 week checkouts & automatic renewal.
- Jill will ask Dawn to compare **Baker-Taylor & Children's Plus** prices. The **Children's Plus** company is local & are always generous to our library.

CORRESPONDENCE:

- Letter to Mr. M.A. Cramer, declining his request to participate in 'Junk In The Trunk'.
- Letter from Tara Juzeszyn, **Lions Club of Beecher**, requesting donations for the Annual 5K run.
- Letter from Mr. Greg McCormick, Director, Illinois State Library. The letter was a reminder about the 2020 Census & the need for us to allow the public to use our facilities to enter their census information. The State is also looking for help with the Census.

COMMITTEE REPORTS:

Building/Grounds: L&H will be here on June 3rd get the system ready for summer, change filters & perform Spring maintenance.

Culligan will add salt, if necessary & deliver a couple bags. The 2nd light in the closet is out & Fred agreed to install a new outlet & light fixture if the board agrees.

Housekeeping: Kathy reports that all is well.

Personnel: No news to report.

Schools: Jennifer reports school summer break begins June 7th.

Social: No news at this time.

General: Shirley announced that Vicki Squier will officially become a paid employee as of July 1st. Kathy gave a brief report on the May 29th

Intergovernmental Meeting concerning TIF. Board members were asked to pick up their own Monthly Minutes at the library on Monday or Tuesday morning before meeting.

Biery moved to allow Fred Postma to install a new light in the closet, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold, yes;

Stamper, abstain; Wehling, yes. Motion passed.

OLD BUSINESS:

Shirley announced, "We are launched!" Mike Stanula had placed a Public Notice ad in the *Peotone Vedette* requesting bids for our new **Meeting Room Addition**. The Ad goes out online all over the state. Board will meet on May 28th here at the library to open the bids.

NEW BUSINESS:

Bohnak Engineering has been paid \$2,000.00 & requires \$6,000.00 for their Site Engineering fees.

Biery moved to approve a \$6,000 payment to Bohnak Engineering, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes. Motion passed.

Board discussed adding funds to our **Beecher Public Library Building Fund** checking account. Everyone agreed to wait until the CD's mature (June 1st) & the rates can be compared.

- The new carpeting will be installed on the porch as soon as the old dries and the installation can begin. This purchase was approved in the Fall.
- The new drop box was discussed. One drop box with 2 slots seems to be the best. It will be installed outside the back door. Lance will ask Randy Schmidt to remove the 2 bushes there. Color samples will be in the mail soon. The old box needs to be removed asap so the building can begin.

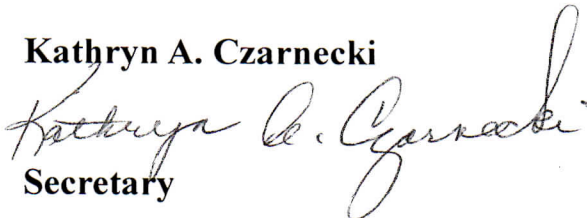
Skold moved to adjourn at 8:18 p.m. seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Saller, yes; Skold,; Stamper, yes; Wehling, yes. Motion passed.

ANNOUNCEMENTS

- **Bid Opening, May 28, 2019 7 p.m.**
- **Regular Board Meeting, June 18, 2019, 7 p.m.**

Kathryn A. Czarnecki



Secretary