

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, May 17, 2016 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, absent; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

Regular and Special meeting minutes were reviewed. Following review, Skold moved to accept both minutes as amended, seconded by Saller.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report was reviewed.

Following some discussion, Czarnecki moved to approve Treasurer's report as presented, seconded by Wehling.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Outstanding Bills were reviewed & additions noted. Total outstanding bills for April, \$13,784.67.

Czarnecki moved to approve payment of outstanding bills, seconded by Skold.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Budget Comparison was reviewed.

Gwen pointed out that we still have 31.6% remaining in the yearly budget.

DIRECTOR'S REPORT

- Circ Stats overall were was up a bit. Also, in April, the staff kept a tally of patrons purposes for visiting the library.

- The *Dr. Seuss Party* for children & family members was a great success, 17 children and 12 adults attended. The *Circuit Critters* program brought 16 into the library, & the *Adult Coloring Night* didn't work out.

- The Summer Reading program, *Read For The Win* will begin in June.

This year there will be a raffle for a Grand prize, each age appropriate. There are also lots of activities planned for the summer. Various programs will run throughout the summer.

- Many classrooms have visited the library recently, with more to come.

CORRESPONDENCE

- A letter was sent to Mr. Jeff Olthoff of J & J Aluminum, accepting his offer to clean out the gutters, install gutter covers, & do any minor repairs for \$1650.
- A letter of acceptance was sent to Ms. Cassie Karstensen, of **Karstensen Electrical Construction**, to install new LED lights on the flagpole, specs as per written agreement, for \$1992.00.
- Letter to Mr. William Stefek notifying him of our decision to accept another offer for the parking lot project. The letter also included an offer for his firm to present a proposal for the Outdoor Sign project.
- A letter of acceptance was sent to Mr. Neil Piggush, Piggush Engineering, affirming our phone agreement to hire his firm to oversee the parking lot project. The letter also asked if he would like to submit an offer to oversee the Outdoor sign project.
- A letter was received from Illinois Dept. Transportation, notifying the library of intent to file tax exemptions on 2 properties.
- A letter via U.S. mail & email from Ken Fricker, Atty., advising the Board about several points concerning our agreement with Piggush Engineering.

COMMITTEE REPORTS

Building/Grounds: Joe was congratulated by all for his efforts in getting the lights installed on the flagpole.

Housekeeping: Kathy had no news at this time.

Personnel: Gwen reports: Staff evaluations will be completed for June meeting. The annual report for Grinell Insurance is due. Gwen asked for input concerning proof of insurance for our outside contractor.

Schools: None.

Social: Beverly reports program tomorrow evening: Shirley Biery will present her 40+ handmade quilts & give a narrative about the history of many of them. Sunday afternoon Phil Hey & fellow musicians will entertain with a Jazz Program. Refreshments will be served at both events.

General:

- Our new gutters have been ordered. Delay is due to the unusual width of our gutters. Job should be done in a week or so.

- Shirley had a call from the Bank about the property next to the Post Office. The house is to be fixed-up & rented, & the house w/lot will be put up for sale.
- Shirley & Jill will attend the 'Meet & Greet' for the new principal, Nicole Black, at the Elementary School tomorrow afternoon.
- Shirley attended the Trustee Workshop sponsored by ATLAS. Klein, Thorpe and Jenkins, Ltd. presented several scenarios with Q&A concerning such topics as: FOIA, Open Meetings Act, Patriot Act, Law Enforcement, & more. Shirley asked that all board members read the packet & pass it on.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS:

- Time/Temperature Sign: Shirley spoke to Ken Fricker (Jim Fessler is no longer with the Firm) about looking over the agreement with Piggush. Shirley agreed to call or email neil Piggush & share our concerns on 6 particular points. Each step of the **Sign & Parking Lot** projects will be published in the newspaper as per advice of attorney.

NEW BUSINESS

Shirley spoke with Kathy Sheets about the Landscaping.

Werner Landscaping in Peotone came right over & laid out a plan to remove old overgrown bushes & replace them with new, clear out the island & much more. They agreed to be done by the 4th of July celebration. Board discussed the proposal & Skold moved to hire Werner Landscaping, seconded by Dean.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

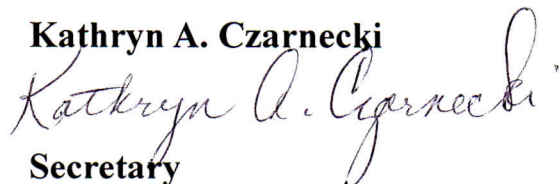
ANNOUNCEMENTS

- **Regular Board Meeting June 21, 2016, 7:00 pm, Library**

Czarnecki moved to adjourn meeting at 7:55 p.m., seconded by Wehling.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki



Secretary