

**BEECHER COMMUNITY LIBRARY  
BOARD MEETING  
Tuesday, May 16, 2017 7:00 PM - Library**

Regular Board Meeting began with the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, absent; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

**First Order Of Business:**

Jill Grosso read the results of the canvass of the April 4, 2017 Election. Kathryn A. Karnack (707 votes) & Lance Saller (774 votes) were the duly elected winners of the **Office of Library Trustee of the Beecher Community Library District, Will County, Illinois.** Kathryn A. Czarnecki was formally sworn in.

President Biery commented that the number of votes cast for the 2 candidates for Library Trustee is a very positive sign. Our efforts & hard work spent serving the Community have been noticed & appreciated.

President Biery then opened the floor to nominations for officers of the Board of Trustees of the Beecher Public Library District.

Dean moved, seconded by Skold, to to re-elect the officers as follows:

**President, Shirley Biery  
Vice-President, Joseph Skold  
Secretary, Kathryn Czarnecki  
Gwen Dean, Treasurer**

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, absent ; Skold, yes; Wehling, yes. Motion passed.**  
All nominees graciously accepted.

**SECRETARY'S REPORT**

April minutes were reviewed. Following review, Skold moved to accept minutes as amended, seconded by Wehling.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, absent; Skold, yes; Wehling, yes. Motion passed.**

## **TREASURER'S REPORT**

Gwen presented the Treasurer's report. Inflows & Outflows & Financial Recap were reviewed.

Following review, Skold moved to approve Treasurer's report as presented, seconded by Bunte.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller ; Skold, yes ; Wehling, yes . Motion passed.**

Lance Saller arrived at 7:24 p.m.

Outstanding Bills were reviewed. Changes, corrections & additions were noted.

Skold moved to pay outstanding bills including any additions, seconded by Wehling.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.**

Budget Comparison was reviewed and found to be sound nearing the end of the fiscal year.

## **DIRECTOR'S REPORT**

- April Circ. Stats showed a little dip this period.

- Jill read a formal apology to the board for her error in misspelling Gordon Wehrmann's name in the newsletter. The Library Foundation received a \$2,500 Grant from Monsanto, through the recommendation of Mr. Wehrmann, Beecher resident & Farmer.

Joe agreed to proof read for Jill in the future.

- There were no computer problems last month. To insure that our computers be protected, Jill would like to purchase the 'Deep Freeze Program' which restores a system image of the computer every time it is rebooted. Costs & benefits were discussed; vote to follow.

- Yoga class will begin in June. Shirley advised Jill to check with the Insurance Co. concerning liability, waivers & cost.

- Board explained the Collection Agency Report. Jill believes it is worthwhile to continue the service.

- The Summer Reading Program begins June 19<sup>th</sup>. Once again, there will be a raffle to win prize baskets. The theme is 'Reading By Design'. Settler's Pond will be visiting in July. (Jennifer asked to speak at this point.) She presented a copy of the Southland newspaper with a front page



everyone read it soon & share opinions. A decision will then be made to cancel the Program or not.

- Many programs planned for summer.
- 2 high-school students came into the library to *Job shadow* as part of the 'adult living' class.
- Flyers were sent to the school teachers with information about the new Tumblebooks service & a reminder that we offer school tours. 2<sup>nd</sup> graders will visit next Tuesday. Flyers were also sent to students K-3 with information about the Tumblebooks.
- The National ALA Conference will be held in Chicago this year. Cost, \$205 per day. Jill will attend on Sat. June 24. Many good sessions offered.
- The Illinois ALA Conference will be held in Tinley Pk. In October. Jill would like Staff, & Trustees to attend.

Czarnecki moved to allow Jill to purchase **Enterprise Deep Freeze**, seconded by Dean.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.**

### **CORRESPONDENCE**

- Letter to Atty. Kenneth Friker, including: a copy of the waiver for Yoga class participants, a report on Insurance coverage & a request for any advice or approval.

### **COMMITTEE REPORTS**

**Building/Grounds:** Members went outdoors to walk around the grounds. One of the pillars on the porch needs repair. Lance agreed to call Neil Piggush to refer a reputable Construction Carpenter.

**Housekeeping:** Cleaning crew doing good; Lance agreed to bring gloves.

**Personnel:** Gwen reports it is Evaluation time soon. She & Jill chose a new form for staff evaluations.

**Schools:** Jennifer will distribute *Summer Reading* flyers before dismissal.

**Social:** No news.

**General:** None

### **UNFINISHED BUSINESS**

Shirley reported on her concerns with the billing & service of L&H. She

will talk with the Township people & share experiences. Kathy agreed to accompany Shirley to their shop to discuss billing & more.

### **NEW BUSINESS**

Jill explained the changes she felt were necessary with the *Billing For Lost/Damaged Materials* policy. Board agreed with her recommendation. Skold moved to re-affirm the *Billing For Lost/Damaged Materials* policy as amended, seconded by Czarnecki.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.**

**Lance Saller was installed as a Trustee.**

Czarnecki moved to go into executive session at 8:40, seconded by Wehling. **Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.**

Board returned to regular session at 9:00.

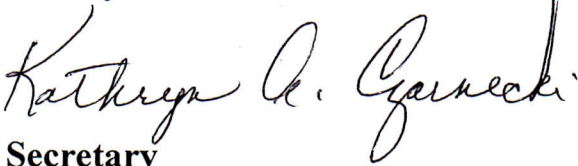
### **ANNOUNCEMENTS**

**- Regular Board Meeting June 20, 2017, 7:00 pm, Library**

Saller moved to adjourn at 9:02, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.**

**Kathryn A. Czarnecki**

  
**Secretary**