

BEECHER COMMUNITY LIBRARY

Monthly Board Meeting

Tuesday, March 21, 2023 7:00 PM

The regular meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Bunte**, absent **Czarnecki**, present **Kerber**, present **Saller**, present **Stamper**, present **Wehling**, absent.

Jill Grosso & Vicki Squier were also present.

ADDITIONAL AGENDA ITEMS: None

SECRETARY'S REPORT

Minutes from February 17, 2023 were reviewed. Following review, Kerber moved to accept minutes as presented, seconded by Stamper.

Biery, yes **Bunte**, absent **Czarnecki**, yes **Kerber**, yes **Saller**, yes **Stamper**, yes **Wehling**, absent. Motion passed.

TREASURER'S REPORT

Biery presented the Treasurer's report & Financial recap. Following review, Biery moved to approve the Treasurers report, seconded by Saller.

Biery, yes **Bunte**, absent, **Czarnecki**, yes **Kerber**, yes **Saller**, yes **Stamper**, yes **Wehling**, absent. Motion passed.

The Outstanding Bills were reviewed & updated. Following review, Biery moved to approve payment of current Outstanding bills (\$21,624.58), seconded by Stamper.

Biery, yes **Bunte**, absent **Czarnecki**, yes **Kerber**, yes **Saller**, yes **Stamper**, yes **Wehling**, absent. Motion passed.

While reviewing of the Budget Comparison, it was pointed out that 46.5 % of the Annual Budget remains with just 1/3 of the fiscal year remaining, which is a very good thing.

DIRECTOR'S REPORT

- The Checkout stats for February improved, great news!
- The **Children's Storytime** had 63 in attendance over a 3 week period, Very Good.
- Adult Program, **A Portugal Travelogue** had 19, & very good feedback!

- The staff would like to use pre-printed labels to note minor damage to books. The labels will be printed in the library.
- Jill considered growing '**Butterflies vs. Tadpole/Frogs**' this summer. Growing & breeding Monarch Butterflies was considered, but dropped, costly & too complicated. The **Tadpole/Frog** project won out & Jenny volunteered to adopt the frog afterwards.
- The Children's '**Painted Lady Butterflies**' project will return.
- Jill, Dawn, Michele & Shirley are organizing an **Afternoon Book Club**, to begin in April.
- The **Wi-Fi Router** money has been approved but is still 'in process'. We will receive one check for the full amount for Wi-Fi services through 2026.
- Jill would like the board to consider 3 new services the library could offer: License Plate Sticker sales, Library Seed exchange & offering Roku boxes with streaming services. She is going to check with other libraries & report back.
- The money allotted & spent for **Storytime** was discussed. Karen Rock shopped & was reimbursed for quite a bit of money out-of-pocket. Jill believes we should give Jenny access to the **Amazon account** & raise the credit card limit to accommodate her needs. Board will vote in New Business.
- NICOR is running a new Gas Line along Penfield St. & will eventually run a new gas line to our building. There might be trucks in our parking lot to do the work.

CORRESPONDENCE

- A letter from Greg Ohlendorf, President & CEO of First Community Bank & Trust. The purpose of the letter is to introduce the board to Eric Bauer, a full-service Investment Executive with Cetera Investment Services, replacing Clint Squier.
- A letter from Brad Wehling concerning annual Lawn Care. Cost of services this year will be increased. Prepayment amount will be \$281.20, up from \$228.
- A letter from Randy Schmidt with a proposal for mowing, trimming etc. Cost for weekly, \$54, up from \$50. Cost for trimming all the bushes around the building & brush removal, \$475.

COMMITTEE REPORTS

Building/Grounds: Rick will seed the grass areas where needed.

Housekeeping: Kathy reports the cleaning crew is doing well.

Landscaping: Michelle awaits good weather for working outside.

Schools: No news

Social: Kathy & Shirley will host the **AL CAPONE** & serve refreshments.

General: Shirley reports that Beverly is getting better..

AUDIENCE PARTICIPATION: None.

OLD BUSINESS

Shirley explained details on the Village of Beecher read-outs concerning the **Penfield Street Construction** project. It is going to be quite a mess for the next 5-6 months. The impact on the town & the library were at issue.

NEW BUSINESS

Fred Postma's Maintenance Agreement was discussed. He will be paid \$30 Hr. for his work. Fred asked that he check the softener lights/fixtures once a month. Responsibility #2 on contract will include water filter (whole building filter). Vicki requested that Fred keep track of his hours.

- Rick noted that we now have a new softener & also that **Mert's** has our contract now replacing **L&H** for HVAC.

- Board agreed that the #3 business card design was best.

- The **Group Visit Policy** was discussed & updated. Biery moved that the revised **Group Visit Policy** be adopted, seconded by Saller.

Biery, yes **Bunte**, absent **Czarnecki**, yes **Kerber**, yes **Saller**, yes **Stamper**, yes **Wehling**, absent. Motion passed.

- The **Patron Grievance Policy** was discussed. One revision was made. Czarnecki moved that the **Patron Grievance Policy** be adopted with revision, seconded by Stamper.

Biery, yes **Bunte**, absent **Czarnecki**, yes **Kerber**, yes **Saller**, yes **Stamper**, yes **Wehling**, absent. Motion passed.

Rick & Lance are investigating solutions to the Front Door problems.

Czarnecki moved that we change the limit on the **Amazon Credit Card** from \$500 to \$750, seconded by Stamper.

Biery, yes **Bunte**, absent **Czarnecki**, yes **Kerber**, yes **Saller**, yes **Stamper**, yes **Wehling**, absent. Motion passed.

Biery moved that we get a BCL **Amazon Credit Card** for Storytime Director Jenny, seconded by Saller.

Biery, yes **Bunte**, absent **Czarnecki**, yes **Kerber**, yes **Saller**, yes **Stamper**, yes **Wehling**, absent. Motion passed.

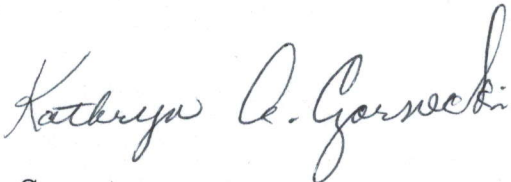
ANNOUNCEMENTS

- **Regular Board Meeting, April 18, 2023 at 7 p.m.**
- **Chamber of Commerce EASTER EGG HUNT, April 1, 2023**
- **Town Garage Sale Days, June 2nd & 3rd, 2023**

Saller moved to adjourn at 8:05 p.m., seconded by Czarnecki.

Biery, yes **Bunte**, absent **Czarnecki**, yes **Kerber**, yes **Saller**, yes, **Stamper**, yes **Wehling**, absent. Motion passed.

Kathryn A. Czarnecki



Secretary