

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, March 20, 2018 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: **Biery**, present; **Bunte**, present; **Czarnecki**, present; **Dean**, present; **Saller**, present; **Skold**, present; **Wehling**, present. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

The Feb. 20, 2018 minutes were reviewed. Following review & with two corrections, Dean moved to accept minutes as amended, seconded by Bunte.

Biery, yes; **Bunte**, yes; **Czarnecki**, yes; **Dean**, yes; **Saller**, abstain; **Skold**, yes; **Wehling**, abstain. **Motion passed.**

TREASURER'S REPORT

Treasurer's Report & Financial recap were reviewed. Following review, Skold moved to approve the report as presented, seconded by Bunte.

Biery, yes; **Bunte**, yes; **Czarnecki**, yes; **Dean**, yes; **Saller**, yes; **Skold**, yes; **Wehling**, yes. **Motion passed.**

Outstanding Bills were reviewed, additions noted. New total, \$17,684.37. Shirley pointed out that RAILS owes us \$100 (\$50 x 2) as per agreement, for alarm incidents. Shirley explained a recent L&H bill.

Czarnecki moved to pay the Outstanding Bills, seconded by Skold.

Biery, yes; **Bunte**, yes ; **Czarnecki**, yes; **Dean**, yes; **Saller**, yes; **Skold**, yes; **Wehling**, yes. **Motion passed.**

DIRECTOR'S REPORT

- Feb. Circ. Stats were down with the exception of *Freegal*, which was the highest ever.

- Jill & Dawn have completed the expansion of the Junior Dept. Jill was proud to show the board the new look. Much thought & planning went into the project. On behalf of the board, Shirley thanked Jill & Dawn for the time & effort spent making it happen. The job was Very Well Done!

- The pre-school **Story Time** has been very successful. A great number of children are signing up & our volunteers are committed to set hours. The challenge will be to find more helpers. Jill & Jennifer have some ideas.

- Jill & Gwen worked together to create a new **Safety Manual** in order to

be in compliance with the Per Capita Grant. Joe, Kathy & Jennifer volunteered to read it over &, if necessary make notes or edit.

- An Hispanic mom would like to occasionally do a Story Time. It would be read in English but she could teach the children some Spanish words.

The board agreed this would be a good idea.

- Sunday, April 22nd, 2 p.m. **Randy Walker Entertainment** will present **Legends of SUN RECORDS**.

CORRESPONDENCE

- Letters from (Brad) **Wehling Lawn Care &** (Randy Schmidt), **TADPOLE Aquascapes, Landscaping & Lawn Maintenance**, which include contract proposals for the library's yearly Lawn Maintenance. Board agreed to the proposals.

- Letter of welcome sent to our new Beecher Police Chief, Greg Smith. Letter included a copy of our Parking Lot Policy & our willingness to be available for any questions he may have.

- A letter from Patty Meyer, Village of Beecher. The letter seeks advertisers for the Spring 2018 newsletters for both the Village & Township.

COMMITTEE REPORTS

Building/Grounds: The upstairs water heater leaked & will be removed by Fred. Steve & Paula Weishaar have planted our flowers in past years & have offered to do them this year.

Housekeeping: Kathy reports all is well in the housekeeping dept. She also thanked Lance for our new supply of gloves.

Personnel: Gwen has no news

Schools: Jennifer reports that Mrs. Wade has the STEM book ready.

Social: Beverly will serve refreshments at the April 22nd program.

General: Shirley reports the following: Profit from the **Book Sale**, \$2,380.

Darin May, Exterminator & neighbor, sprayed the building inside & out at no cost to the library. He has our thanks. Fred repaired the **lobby bench**.

Shirley reminded Jill that the **Welcome Wagon** needs more Library packets.

- **Cruise Night** is moving to Gould Street. It will take place on the 1st & 3rd Wed. night, beginning June 6th. The **Senior Breakfast** will be April 14th at Cardinal Creek.

- Shirley & Jill met here with Mark Hatch from RAILS & Bob from CTS concerning the delivery service problems. They were here for 1-½ hrs. discussing the problems & solutions. It was decided that the deliveries will again be made in the front lobby. There will be a 30 day trial period.

- The Flagpole has been repaired. ALL AMERICAN FLAG Co. did a very professional job. They arrived with a boom truck, installed a new cable (with steel core), trimmed the tree & placed the branches on the parkway.

AUDIENCE PARTICIPATION: none

OLD BUSINESS

The subject of changing the DVD policy was discussed. After considering our options, a voice vote resulted in keeping the policy as-is.

- The **Personnel/Reference Policy** was discussed. Our attorney, Ken Fricker will be sent a copy of our policy for review.

NEW BUSINESS

- Reminder: the **Statements of Economic Interest** are due May 1st, 2018.

- Shirley proposed creating a **SPRING LIBRARY SURVEY**. She believes it is time to hear from the public. Jill & Kathy agreed to join her in this project.

- The need to hire a **Children's Program Director** was discussed. Shirley complimented Jill on a job well done. She also recognizes that the Children's activities have greatly increased & require many more work hours.

- Shirley will ask The Weishaar's to plant flowers this Spring.

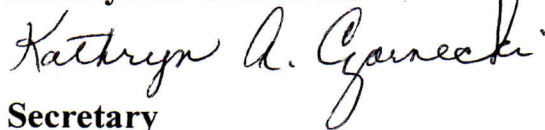
ANNOUNCEMENTS

- **Regular Board Meeting, April 17, 2018, 7 p.m.**

Skold moved to adjourn at 8:20, seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki



Secretary