

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, February 21, 2017 7:00 PM - Library**

Regular Board Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, absent; Czarnecki, present; Dean, present; Saller, absent; Skold, present; Wehling, absent. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

January minutes were reviewed. Following review, Skold moved to accept minutes as presented, seconded by Dean.

Biery, abstain; **Bunte**, ; **Czarnecki**, yes; **Dean**, yes; **Saller**, ; **Skold**, yes; **Wehling**, . **Motion passed.**

TREASURER'S REPORT

Gwen presented the Treasurer's report and the Financial recap. Following review, Skold moved to approve Treasurer's report as presented, seconded by Czarnecki.

Biery, yes; **Bunte**, ; **Czarnecki**, yes; **Dean**, yes; **Saller**, ; **Skold**, yes; **Wehling**, . **Motion passed.**

Outstanding Bills were reviewed. Additions were noted corrections made. Vicki reports total to-date outstanding bills, \$15,034.78.

Czarnecki moved to pay outstanding bills including additions, seconded by Skold.

Biery, yes; **Bunte**, ; **Czarnecki**, yes; **Dean**, yes; **Saller**, ; **Skold**, yes; **Wehling**, . **Motion passed.**

Budget Comparison was reviewed. Changes of note: salary increase, Fred Postma; more \$ was spent on Public Notices; anticipate \$2,000-3,000 cost for landscape under the new sign; \$700-800 more will be required for a new computer, & if a new server is chosen, there will be considerable savings there.

A new category was added for Capital Improvements. After 7 months, we have \$135,556.36. Books were audited & are good.

Shirley would like to close the books on the Outdoor Sign project. She also recommended, & board agreed we send a 'Thank-You' to Mike Stanula.

DIRECTOR'S REPORT

- January Circ. Stats are up a bit from last year. *Checkouts & Media On Demand* are up, *Freegal* is strong. *Library Usage* stats informative.
- The pre-school Storytime has been very successful. Shirley shared a story about a "Baby to 18 mo." Storytime she observed in Tucson. She then congratulated Jill on the success of the Storytime. A possibility of having an adult YOGA class is in the works. 9 am or 7 pm would be a workable time.
- The *Bird Feeders* project had 6 attendees, *Kaliedescope* had 10.
- Beecher Police Officer Denis Tatgenhorst attended the monthly Staff meeting. He is the Director of EMA Community Policy. He shared valuable information for safety in the library.
- Much time was spent discussing the Program/Entertainment that will kick-off the Summer Reading Program. Jill booked a "Smarty Pants Balloon" show for June 24th. She shared a Youtube video of their act & the board discussed pros & cons as well as other options. Shirley shared that an Animal theme has always been very successful.
- Jill printed up a FY 16-17 Budget Study of **Average Capital Reserves vs. Income Rec'd** dating back to 2012. Also charted were this FY Capital Reserve Project Budget Needs. There was a shortfall of \$39,237.91. The BCL Foundation agreed to donate \$33,526.74, the entire cost of the outdoor sign.

CORRESPONDENCE

- Letter from Randall Schmidt, *Tadpole Aquascapes, Landscaping & Lawn Maintenance*. Cost for this year's Lawn care will remain the same as last year.
- Letter of Proposal from Brad Wehling, *Wehling Lawn Care* with a proposal for Weed Care & Fertilizer, cost to remain the same.

COMMITTEE REPORTS

Building/Grounds: Joe reports he has been in touch with Culligan concerning the Salt for the Water Softener. It was agreed there will be no salt delivered unless & until we request it.

Housekeeping: Crew is very short-staffed, but we managed OK.

Personnel: Gwen has no report.

Schools: None/

Social: No report.

General: Shirley presented a thorough report/chart of all finances connected to LIBRARY PROJECTS. The Parking Lot had a deficit of \$11,433.81, due

to their need to dig 12" deeper.

The Outdoor Sign project had a surplus of \$3,665.92 due to the generous donation of the Foundation. This will lower the deficit of the Parking Lot project.

Board also discussed withdrawing funds from Cetera.

UNFINISHED BUSINESS

Jill gave a presentation concerning the addition of a 3rd Public Computer. Board read along while she summarized need, cost, and details for making this happen. Options for a new Internet Network were presented along with Jill's recommendation. SWAN would send a rep to ensure the Circ.

Computers are changed over properly.

Jill has solved & located the trail of the wiring & now knows where connections are & the changes that will need to be made. Tech support will be required for all this to be implemented.

NEW BUSINESS

Skold moved to purchase a new, 3rd public computer, seconded by Czarnecki.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, ; Skold, yes; Wehling, . Motion passed.

Biery moved That we withdraw the total amount of \$31,470.02 from Cetera Investment and deposit it into the general Library account, to be applied to the Parking Lot Project, which was completed during 2016, seconded by Skold.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, ; Skold, yes; Wehling, . Motion passed.

Dean moved to approve the Outdoor Sign & message Policy, seconded by Skold.

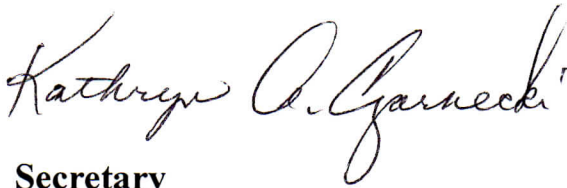
Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, ; Skold, yes; Wehling, . Motion passed.

ANNOUNCEMENTS

- **27th Annual Book sale, Feb. 23-25, 2017**
- **Regular Board Meeting March 21, 2017, 7:00 pm, Library**

Skold moved to adjourn at 8:55, seconded by Dean.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned to the right of the printed name.

Secretary