

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, February 20, 2018 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, absent; Skold, present; Wehling, absent. Jill Grosso & Vicki Squier was also present.

SECRETARY'S REPORT

The Jan. 16, 2018 Minutes were reviewed. Following review & with one correction, Skold moved to accept minutes as amended, seconded by Bunte. Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, . Motion passed.

TREASURER'S REPORT

Treasurer's Report was reviewed by all & found to be accurate & sound. Outstanding Bills were corrected. Additions were noted: to Fred Postma for a broken thermostat upstairs & to L&H for replacing filters. We need to call them on a regular basis. Shirley also has 2 new additions she will submit. New total, \$16,848.14.

Following review, Skold moved to approve Treasurer's report as presented & pay the Outstanding Bills, seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, ; Skold, yes; Wehling, . Motion passed.

DIRECTOR'S REPORT

- Jan Circ. Stats were down with the exception of *Media On Demand*, which was the highest ever.
- Jill re-stated our library policy concerning Service dogs & Emotional Support animals. She also referenced the Illinois library law for the board's consideration. Jill will go over this with the staff.
- Jill will be highlighting the *Inter-library Loan & how to go about obtaining a library card* in the next newsletter. This is an opportunity to educate & inform residents of the many benefits available at our library.
- The patron scanner needs to be replaced, cost, \$79. Board agreed.
- Jill has tentatively arranged a date for a Spring Music Program. On Sunday, April 22nd, *Randy Walker Entertainment* will present, *Legends of*

SUN RECORDS; cost \$200. It will be an afternoon affair. Jill's packet included a flyer & a **you tube** link to watch Randy perform.

- Jill would like to inform non-resident Library Card Holders of the changes now in effect.

- Jill presented a detailed report stating options for expanding the Junior Department. Following discussion, all agreed PLAN A would be best.

CORRESPONDENCE

- A letter was sent to Mr. Jack Galezowski, All American Flag Co. laying out the terms agreed to regarding the repair of the flagpole. The job will be completed as soon as weather permits.

- Two letters were sent to Mr. Thomas Nicholson, Sales & Customer Relations Manager, Continental Transportation Solutions. The letters spell-out our experiences with the delivery men. Broken keys, alarm mishaps and other mishaps were listed. Requests for payment were also included.

COMMITTEE REPORTS

Building/Grounds: The timer for the porch lights is off kilter again. Fred will be informed. Jill believes the clock is faulty.

Housekeeping: Kathy has no news.

Personnel: Gwen & Jill are working on a Safety Manual.

Schools: Jennifer reminds Jill that the STEM reports are coming up soon.

Social: Shirley asked Jill to meet with Beverly to discuss refreshments for the upcoming April 22 program.

General: Shirley attended the Village Intergovernmental Meeting. The TIF Program was explained & Shirley discussed the facts with the board. It will be set up to be in effect for 22 years.

-Ken Fricker, our attorney, sent our DEED information we requested. The papers will go into the safe deposit box.

- Board members reviewed the new hand-out sheet for illegally parked cars. The revised Parking Lot Policy is now on the backside of the hand-out letter.

AUDIENCE PARTICIPATION

Kathy Bennett, a regular patron, attended the meeting to ask that we reconsider the ~~time allotted for borrowing DVD's~~.* The board thanked her for attending and stating her case.

* **number of DVD's a patron is allowed to borrow at one time.**

OLD BUSINESS

A formal vote was held to approve payment for the **Special Children's Program** coming on June 29th at 10:00 a.m..

Skold moved to approve the \$350 payment for the **Special Children's Program** on June 29, 2018, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, ; Skold, yes; Wehling, . Motion passed.

NEW BUSINESS

- The **Personnel Policy** was revised to include former & current employees.

Decision concerning the policy was tabled.

*Ken Fricker will be given the proposal and asked to critique it for us.

- The **DVD Policy** was discussed. Decision was tabled.

ANNOUNCEMENTS

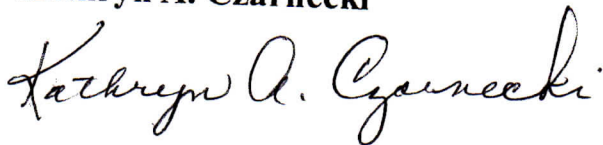
- **Regular Board Meeting, March 20, 2018, 7 p.m.**

- **28th Annual Used Book Sale, Feb.22-24, 2018**

Skold moved to adjourn at 8:20, seconded by Dean.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, ; Skold, yes; Wehling, . Motion passed.

Kathryn A. Czarnecki



Secretary

***amended**