

**BEECHER COMMUNITY LIBRARY**  
**BOARD MEETING**  
**Tuesday, February 20, 2015 7:00 PM - Library**

President Biery called the meeting to order, the Pledge of Allegiance was recited.

**TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, absent; Skold, present; Wehling, present.**

Jill Grosso & Vicki Squier were also present.

**SECRETARY'S REPORT**

Minutes of January 20, 2015 were reviewed. Bunte moved to accept minutes as presented, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.**

**TREASURER'S REPORT**

The Treasurer's report was presented by Gwen. She pointed-out the dip in our investment, which is to be expected now and again. Jim, our portfolio manager at Community Bank phoned Gwen and advised that we withdraw bonds at this time. Gwen signed a paper at the bank authorizing this. Overall, our investment is in good shape.

Czarnecki moved to approve the Treasurer's report as presented, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.**

Board reviewed Outstanding bills. Vicki noted 2 additional bills, making the total Outstanding bills amount \$14,951.84, excluding the L&H HVAC bill.

Following review, Czarnecki moved to approve payment of outstanding bills, seconded by Wehling.

**Biery, yes; Bunte yes,; Czarnecki, yes; Dean, yes; Saller, ; Skold, yes, Wehling, yes. Motion passed.**

**DIRECTOR'S REPORT**

- Circ figures were a tad bit lower but we had 3 snow days in this period.

- The Pinterest 'Valentine Wreath' program had 6 in attendance; the 'Minute to Win', 11 in attendance, and 'Beaded Sun Catchers' had 19 in attendance.
- New ILS Training started yesterday. The system is set to go into effect April 14. Staff training is scheduled through March 31. Patron training will also be necessary. *New procedures are very detailed...amazingly so.*
- Feb. 1<sup>st</sup> was a snow day.
- Summer Reading program is in the planning stages. Jill expressed a desire to hold activities outdoors. Board discussed pros & cons. Dawn suggested a take-off on the 'Elf On A Shelf'. Jill is working on keeping the entertainment expenses down.
- The Illinois Health Dept. expressed interest in using our library for "Get Covered", interviewing applicants. After much discussion, board agreed we are too small to facilitate the space & privacy they would require.

## **CORRESPONDENCE**

- President Biery sent 4 letters of regret to the companies that submitted bids on the HVAC project. She also received a letter from IDOT notifying us of another decrease in revenue from property tax.

## **COMMITTEE REPORTS**

**Building/Grounds:** Joe reports meeting with Larry Hameister of L&H, going over all the particular aspects of our new system. New Wi-Fi thermostats were installed and they promised to come in & teach staff how to operate them. Joe inquired about the vents. There has been an extreme difference in certain areas of the library. Women's washroom very hot, i.e. Larry satisfactorily explained the intake valves on each of the 3 units. Adjustments were made in the floor units. Larry will follow-up on the results of the adjustments. There was a 'sound' coming from the furnace room, which he assured Joe was fixed. We will call L&H if there are any further problems.

- The Illinois Environmental Agency will be sending an inspector soon, and our rebate should be forthcoming.

**Housekeeping:** Kathy has nothing new to report.

**Personnel:** No news to report.

**Schools:** Jennifer is getting many compliments from parents and children about the many and varied programs offered at the library.. All positive feedback!

**Social:** Beverly will be serving Valentine cookies and coffee at the 'Sunday

at the Library' event.

**General:** Shirley reported on the letter concerning the Illiana Expressway and it's impact on us.

### **UNFINISHED BUSINESS**

- Shirley explained the emergency created by the breakdown of the Library furnaces. The board's action was needed immediately, and it was discussed, and a decision made at the Jan. 20, 2015 meeting. The item was not on the official agenda, and therefore needs to be ratified at tonight's meeting.

Joe Skold made the following motion:

"Due to the breakdown of the furnaces, thus creating an emergency at the library, I propose that L&H Services, Inc. replace the existing furnaces & Humidifiers with the three (3) modulating 110,00 BTU 979% Armstrong Models A97USMV110C2OS and existing humidifiers with the three (3) Aprilaire 700A Power Humidifiers and Air Conditioners, at the estimated cost (\$31,000) indicated in the initial proposal. This after conversations with both our attorney and architect." Motion was seconded by Czarnecki.

**Biery, yes; Bunte, abstain; Czarnecki, yes; Dean, abstain; Saller; Skold, yes; Wehling, yes. Motion passed.**

Gwen will ask Jim (Investment Mgr., First Community Bank) to withdraw \$31,000.00 from Cetera to pay for the job.

Skold moved that Gwen withdraw \$31,000.00 from our Cetera account to pay L&H Services Inc. LLC for services rendered. Money to be deposited yes into the Operating Budget. The motion was seconded by Wehling.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes ; Saller; Skold, yes; Wehling, yes. Motion passed.**

### **NEW BUSINESS**

The board reviewed the 'Monetary Donations Policy'. Following discussion, Czarnecki moved to adopt the 'Monetary Donations Policy', seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller; Skold, yes; Wehling, yes. Motion passed.**

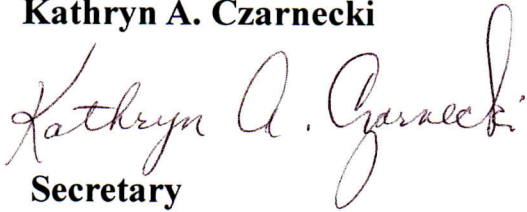
## **ANNOUNCEMENTS**

- **Next Regular meeting March 17, 2015, 7 pm**
- **Used Book Sale, Feb. 26-28, 2015**

Skold moved to adjourn meeting at 8:03 pm, seconded by Czarnecki.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes ; Saller,; Skold, yes; Wehling, yes. Motion passed.**

**Kathryn A. Czarnecki**



*Kathryn A. Czarnecki*

**Secretary**