

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, February 16, 2016 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso was also present.

President Biery introduced Greg Szymanski, Beecher Mayor, board then voted to go into executive session.

SECRETARY'S REPORT

Upon returning to regular session, minutes from the January 19th meeting were reviewed.

Dean moved to accept regular minutes as presented, seconded by Wehling. **Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

TREASURER'S REPORT

The Treasurer's report was presented by Gwen. Finances are sound. Following some discussion, Skold moved to approve Treasurer's report as presented, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board reviewed the outstanding bills. New total with additions & changes, \$16,276.40.

Czarnecki moved to approve payment of outstanding bills with changes & additions, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

DIRECTOR'S REPORT

- Circ Stats were down. Media On Demand number was up. Board will address ideas to improve circulation in unfinished business.

- The *Owl Hand Warmers* & the *Duct Tape Wallet* programs were well attended (12,16 respectively).

Coming in March & April, there will be adult programs with Neil Bedeker (local author, book subject, *World's Fair*), and a Travelogue by Christine Coats, who recently visited Paris, France.

The U of I Extension office offers a program about Elder Fraud. This will be scheduled in the morning before opening.

- Jill apprised the board of the latest on the continuing education plans. Staff requested a quiet place to do continuing education online. Pros & Cons were discussed.
- A new space heater & a laptop were requested. These could be purchased in the name of George Willy (Memorial).
- The addition of Facebook has had a positive effect. Many have visited the site & liked it. Several comments were also shared.
- Flyers will go out in the spring.
- Library will host a **Dr. Seuss Birthday Party** (hopefully, annually) for children & family members in March. The party will have stories, refreshments, crafts and games. Party will be a celebration of books and also promote literacy for kids.
- A licensed therapy dog has been found. She and her handler are enthusiastic about doing a "read to a dog" program. Each child would read for 15 minutes and Kathy agreed to provide a comforter.

COMMITTEE REPORTS

Building/Grounds: Front doors have paint peeling, probably due to weather. Fred will be notified.

Housekeeping: All is well.

Personnel: Gwen had no news.

Schools: Jennifer will be reminding teachers to communicate with the library as STEM reports come due.

Social: Beverly had no news at this time.

General: Shirley had no further business at this time.

UNFINISHED BUSINESS

- Jill reported on the 'Outreach' progress. She & Gwen will visit Zion school tomorrow. Kathy & Jill will meet with Beth from the Beecher Community Child Care & Learning Center on Thursday. As part of the outreach effort, Jill would like to purchase several children's books for \$1 ea. The books would be given to children as an incentive to read and visit the library. Each book will also include a sticker or library stamp on it. Board agreed it would be a very good idea.

Jill also spoke with Mrs. Goedke about outreach. Joe finally reached Jon Kyporus of The Beecher Youth Group. Joe & Jill may act as Chaperones, pouring drinks at the next dance as part of the Outreach effort.

- The board looked at the policy for the new outdoor sign. Discussion followed. Representatives from the board will attend the February **Planning & Zoning** Meeting to present our plan & policy. This is the first step in the process.

- Joe spoke to the Fire Dept. about who supplied their flagpole lights. A company in Crete did the job. He also spoke with Allan Bakhaus about the job. He promised to get back to Joe.

NEW BUSINESS

Following review & a short discussion of the *Outdoor Sign Policy*, Saller moved to adopt the OUTDOOR SIGN POLICY, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board reviewed the *Resident Library Card Policy*. Following discussion and minor changes, Czarnecki moved to adopt the *Resident Library Card Policy* as amended, seconded by Skold.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

The *Overdue Materials Policy* was the next topic of discussion. The fines, collection measures, and credit collection agencies were all on the table. After much discussion, Skold moved that we adopt the *Overdue Materials Policy*, as amended, seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

The new Water Softener was discussed. Joe & Shirley had met with Dennis from Culligan in Monee. The softener can be rented and maintained by Culligan for a 2 year contract @ \$30/mo.; it will be on a 2 week cycle. Skold move that we formally approve the installment of the softener by Culligan, as per terms agreed to, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Biery moved to return to executive session to discuss Litigation & Personnel, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

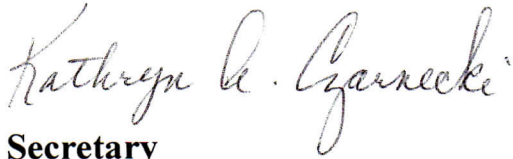
ANNOUNCEMENTS

- **Trustee Workshop, March 8, 2016**
- **Regular Board Meeting March 15, 2016, 7:00 pm, Library**

Skold moved to adjourn meeting at 8:25 p.m., seconded by Dean.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki".

Secretary