

**BEECHER COMMUNITY LIBRARY**  
**Monthly Board Meeting**  
**(Jan. 22<sup>nd</sup> meeting, postponed due to weather)**  
**Tuesday, February 5, 2019 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, absent; Skold, present; Wehling, absent. Jill Grosso was also present.

**SECRETARY'S REPORT**

The December 18, 2018 regular & executive minutes were reviewed. Following review, Skold moved to accept minutes as amended, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, absent; Skold, yes; Wehling, absent. Motion passed.**

**TREASURER'S REPORT**

Gwen's Treasurer's Report & Financial recap were reviewed. The report was found to be on track. Following review, Czarnecki moved to approve the report as presented, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling,. Motion passed.**

\*A Voice vote was taken in January to approve the January Outstanding Bills. Board will hold a formal vote in Old Business.

**DIRECTOR'S REPORT**

- Statistics: **Media On Demand** has really taken off, but others were typically slow for December .
- Jill cleaned out the files in the office & moved many to file cabinets upstairs. A list of the files moved was included in her report.
- A patron wanted to send a fax to Zimbabwe, which would be a costly International call, Jill declined, as our phone plan does not include International calls. Board was in total agreement with her decision.
- Jill asked the board's advice on two matters. 1.Should she subscribe to 1 or 2 new databases with \$4,000.00 left in the *Collections* budget. Cost of databases varies, ranging from \$1,000 - \$2,000.
- 2. Should she hire a performer for the *Summer Reading Program* at a cost of

\$300-\$400 for the *Reptile Program*? She will follow-up on details of both. Kathy agreed to speak with Kellie Karstensen about the using the Community Hall for the Summer Program, if necessary.

- The **Story Times** are doing very well overall. Certain age groups could use a boost. Currently, Karen has 3 sessions with a total of 21 toddlers, 6 preschoolers & 8 babies (0-24 mos.). Flyers were sent to the pre-schools and the elementary school. Word-of -Mouth has also been a help. Several options are being explored to improve this ever-evolving program.

Looking ahead, will the children/parents want to attend **Storytime** during the summer?

- A patron wanted to print something off their phone & forgot their password. Jill is exploring ways to accommodate such patrons.

- Jill expressed concern over our (weather) emergency closing policy.

- Jill would like to take her vacation Feb. 4-8. She also requested a personal day on Feb. 11<sup>th</sup>.

#### **CORRESPONDENCE:**

- A letter to Mr. Bob Pyzdrowski, Executive V.P. Continental Transportation Solutions & RAILS reporting the Jan. 2<sup>nd</sup> alarm set-off. Shirley has since received a reply.

- A letter to Mr. Mike Stanula sharing our questions and noting changes regarding plans for Meeting Room.

- A copy of the bill from L&H Services.

- A letter from Robert Barber, Village Administrator, thanking Shirley for attending the Penfield Street Informational Meeting.

#### **COMMITTEE REPORTS**

**Building/Grounds:** Progress on the Meeting Room addition will be addressed in Old Business.

**Housekeeping:** Kathy reports the cleaning crew is a skeleton crew at this time, but we are managing with the help of the staff.

**Personnel:** Gwen has no news.

**Schools:** None

**Social:** The IRELAND Travelogue is set for Sunday, January 27<sup>th</sup> at 2 p.m. Shamrock cookies and coffee will be served.

**General:** Shirley will give her reports later in Old/New Business.

## **OLD BUSINESS**

Biery moved to accept the (phone) voice vote to postpone meeting & approve the Outstanding bills for January, seconded by Skold.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes ; Saller,; Skold, yes; Wehling,. Motion passed.**

Lance Saller arrived.

Shirley presented the revised blueprints from Mike Stanula for the board's perusal. Following discussion, Skold moved to approve plans for the new Meeting Room & consult Neil Piggush, seconded by Biery.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

Shirley met with Greg Ohlendorf to discuss financial availability for the proposed Meeting Room project. He suggested we open a new, clean checking account , just for the Project. CD's will be invested for 6 mos.

Board reviewed the past year's executive minutes. Following review, Saller made a motion to release the past year's Executive minutes, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

Shirley moved to approve the contract with TADPOLE for the same price as last year, \$47 per cutting, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

## **NEW BUSINESS**

The topic of Humidifier repairs proposed by L& H and the Culligan softener rep's opinion are in conflict. Board decided to have both parties meet here to try to resolve the issues. A meeting will be set up for a later in February, so Lance & Joe can both be present.

Jill explained the handout sheet concerning a new printer for the public computer users. The price of ink cartridges for the current (8 yr. old) printer are quite expensive and the quality of the copy is very poor. Jill's chart shows 3 brands & prices for new printers. Following discussion, Czarnecki moved to purchase the HP Color Laser Jet, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

Shirley shared some doubts she's having about the L&H & Culligan problems. She proposed that we get a 3<sup>rd</sup> opinion before the two parties meet. She agreed to call Neil Piggush & ask for a recommendation.

Saller moved to go into Executive session at 8:15 p.m., seconded by Skold.  
**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

Board returned to regular session at 9:00 p.m.

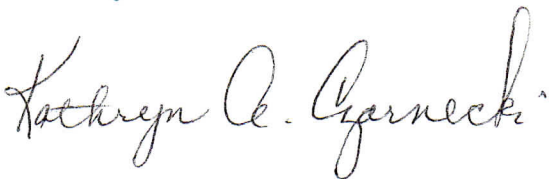
#### **ANNOUNCEMENTS**

**- Regular Board Meeting, February 19, 2019, 7 p.m.**

Czarnecki moved to adjourn at 9:05 p.m. seconded by Saller.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, . Motion passed.**

**Kathryn A. Czarnecki**

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

**Secretary**