

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, December 12, 2023 7:00 PM

The regular meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present
Saller, present **Stamper**, present **Wehling**, present.

Jill Grosso & Vicki Squier were also present.

ADDITIONAL AGENDA ITEMS: See Committee Reports.

SECRETARY'S REPORT

Minutes of the November 14, 2023 were reviewed. Following review, Kerber moved to accept minutes as presented, seconded by Stamper.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

TREASURER'S REPORT

Michelle presented the Treasurer's report & Financial recap. Following review, Czarnecki moved to approve the Treasurers report, seconded by Wehling.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Outstanding Bills were reviewed & updated. Following review, Czarnecki moved to approve payment of Outstanding bills (22,997.79) plus any that come in before 1/1/24, seconded by Stamper.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Budget Comparison was found to be sound.

DIRECTOR'S REPORT

- Total Checkouts for November were very good. Media On Demand & Hoopla are especially doing very well.

- The Kids Programs: Children's **Storytime** is doing very well, 44 attended in the past 3 weeks. Especially popular was the **Pop Tart Gingerbread House**, with **54** participants over 2 days.

- **Adult Programs: Chess/Board Game Night:** 7 for Chess. The Egypt Travelogue had 15 attendees. The Adult Holiday Craft, 17.
- Upcoming programs:** Tomorrow evening Dec.13 at 7pm **The History of Holiday Movie Music.** Feb. 4th 2 pm **History of the Chicago Auto Show** where 2 Auto Show tickets will be raffled off.
- Our SWAN Libraries App (for physical items) went down due to a disagreement between 2 Tech companies. SWAN is working on getting us a new App in January.
- Jennie is interested in getting her hands on an old typewriter. She would like to do a “write a love letter on a typewriter” station during February. She acknowledges it might get broken.
- Bookmarks for February will have hearts for Valentines Day!
- Jill presented her monthly Progress Report. Shirley & Rick had questions for Jill on a few aspects of her report.
 - The topic of Chapter 4, **Effective Communication** in the ongoing **Crash Course for Library Managers** will be discussed in January.

CORRESPONDENCE: John Engstrom signed his contract to be the new Maintenance Man for the library.

Shirley wrote a letter to the R. P. Lumber in Edwardsville, IL. Included is our **Application for Credit** as required. She requested that 3 (named) people be permitted to make purchases & have the charges billed to the BCL here at their Beecher location.

COMMITTEE REPORTS:

Building/Grounds: Mert ‘s will be in to assess the furnace situation & discuss our options for new, if necessary.

Housekeeping: Cleaning crew is running well. Library is Holiday festive thanks to the Ladies & John for all their help!

Landscaping. Michelle reports that all is winter-ready outdoors..

Schools: Sheila reports the High-School does have books relating to Transgender. The schools’ Holiday vacation will begin Dec.22 & classes resume on Jan. 9. MLK Day, Jan. 15 will be an off day.

Social: Beverly served refreshments (homemade Christmas cookies & coffee) this evening, to everyone’s delight! She is also all set to serve refreshments at tomorrow evening’s Christmas program.

General: Shirley mentioned that she & Vicki found the Cash Box to be over by \$17 this last time. Staff should be reminded to pay close attention when

recording entries on the chart & also 'making change' with patrons.

AUDIENCE PARTICIPATION: None.

OLD BUSINESS: None

NEW BUSINESS: Shirley gave a report about her meeting with Sonia Vincent concerning the Knitting Class moving to afternoons. After speaking with Sonia & the group itself, they are in agreement to meet on Tuesday afternoons, for 2 hours, 12:30-2:30. The library will pay Sonia monthly for approx. 28 weeks a year. Per week. At issue was whether her weekly pay per session would be \$15 or \$20. Following discussion Stamper moved to pay Sonia Vincent \$20 hr. per session, seconded by Saller.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Jill & Shirley explained the details & importance of the **Annual Financial Report**. Following the discussion, Biery moved to approve the Annual Financial Report, seconded by Wehling.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Jill briefly explained the new Illinois **Paid Leave Policy**. Members were urged to look it over & note any questions before the January meeting.

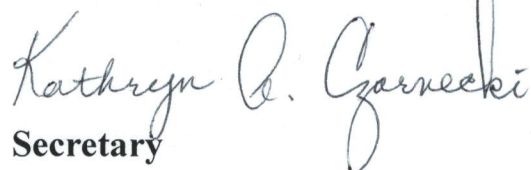
ANNOUNCEMENTS

- Regular Board Meeting, Tuesday, January 16, 2024 at 7 p.m

Saller moved to adjourn at 8:25 p.m., seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Kathryn A. Czarnecki


Secretary