

BEECHER COMMUNITY LIBRARY
Monthly Board Meeting
Tuesday, November 14, 2023 7:00 PM

The regular meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL

Biery, present **Czarnecki**, present **Kerber**, present **Oppenhuis**, present
Saller, present **Stamper**, present **Wehling**, present.

Jill Grosso & Vicki Squier were also present.

ADDITIONAL AGENDA ITEMS: In Old Business, make an adjustment to the **Levy Ordinance #95**.

SECRETARY'S REPORT

Minutes of the October 17, 2023 were reviewed. Following review, Stamper moved to accept minutes as presented, seconded by Oppenhuis.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

TREASURER'S REPORT

Michelle presented the Treasurer's report & Financial recap. Following review, Wehling moved to approve the Treasurers report, seconded by Saller.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Outstanding Bills were reviewed & updated. Following review, Czarnecki moved to approve payment of Outstanding bills (\$24,029.25) plus any that come in before 12/1/23, seconded by Kerber.

Biery, yes **Czarnecki**, yes **Oppenhuis**, yes **Kerber**, yes **Saller**, yes
Stamper, yes, **Wehling**, yes. Motion passed.

The Budget Comparison was found to be sound.

DIRECTOR'S REPORT

- Total Checkouts for October were very good. Media On Demand & Hoopla are growing.
- The Kids Programs: Children's Storytime is doing very well, 78 attended

in the past 4 weeks. Especially popular was the **Pumpkin Decorating Contest**. Of the 75 pumpkins given out, 51 were returned. Nearly 400 treats were given out at the Annual **Trunk or Treat**.

- **Adult Programs: Chess/Board Game Night:** 6 for Chess.

Upcoming programs: Egypt Travelogue, Wed. Nov.29; **History of Christmas Movie Music**, Wed. Dec.13.

- Jill would like to purchase 2 Carbon Monoxide Detectors Plug-in with battery backup, \$22.49 ea. One will be under the Circulation desk, the other in the Furnace Room. Board agreed.

- Jill ordered a book for a patron, with only 4 available in the Country, it arrived from Texas. The vast System-wide resources available to our Public Library is quite amazing.

- The topic of **Chapter 3 Human Relations**, in the **Crash Course for Library Managers** was STRESS. Jill and Kathy read the chapter. Both agreed it was informative & useful. Jill related the different types of Stress, reactions to stress, stress in relation to work, how to reduce stress & the many ways one can deal with stress. Conversation followed her report. Lastly, Jill presented her monthly Progress report. In it is included a list of books that are requested, but we don't have.

CORRESPONDENCE: None.

COMMITTEE REPORTS:

Building/Grounds: Lance reports Raul will do the snow removal for the coming year.

Housekeeping: Cleaning crew is running very well.

Landscaping. Michelle reports that she & Mr. Stamper cleaned up the outside last weekend.

Schools: Sheila reports the schools will have an early out on Nov.20,21 then off for Thanksgiving through the weekend. Christmas vacation will run from Dec.22-Jan.7th. Beecher Elementary school is raising funds by offering families and others the opportunity to buy & decorate ceiling tiles to be hung in the main hallway, for a \$25 fee. Shiela has offered to sponsor a tile for the library.

Social: Beverly will serve refreshments for the upcoming programs.

General: Shirley reports Raul signed the contract for snow removal.

AUDIENCE PARTICIPATION: None.

OLD BUSINESS: Jill & Shirley explained the reason for addressing **Levy Ordinance # 95**.

Biery moved that we do nothing to amend Levy Ordinance #95, do not hold a public hearing, and accept a decreased cap imposed by the Will County Clerks Office.

The Will County Clerks Office will impose a cap of \$357,106. 39, down from our levy \$358, 970 due to a misunderstanding of the 109 00 PA 102 0519 adjustment.

This is a recommendation of Brit Hitchins, Assistant Chief Deputy and Tax Extension Supervisor, at the Will County Clerks Office.

Motion seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

NEW BUSINESS: Shirley shared that John Engstrom was interviewed and has agreed to be our new Maintenance Man, following Fred's retirement. Shirley has prepared a contract to present to Mr. John Engstrom if the board agrees.

Biery moved to hire John Engstrom, **E2 Handyman Services**, as our new Maintenance Man, for \$35 hr. seconded by Czarnecki.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Shirley, Jill, and Kathy will meet with John to go over the contract she prepared for him and answer any questions he might have, as soon as possible.

- The board discussed the **Review of Library Programs/Classes policy.** There was much discussion concerning the Knitting Class. It became clear that changes need to be made going forward. Jill will call Sonia & she, Shirley & Rick will meet with her tomorrow, if possible.

ANNOUNCEMENTS

- Regular Board Meeting, Tuesday, December 12, 2023 at 7 p.m

Saller moved to adjourn at 8:25 p.m., seconded by Stamper.

Biery, yes Czarnecki, yes Oppenhuis, yes Kerber, yes Saller, yes Stamper, yes, Wehling, yes. Motion passed.

Kathryn A. Czarnecki

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Secretary