

BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, December 13, 2016 7:00 PM - Library

Regular Board Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, absent. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

November Minutes were reviewed. Following review, Skold moved to accept both minutes as presented, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling . Motion passed.

TREASURER'S REPORT

Gwen presented the Treasurer's report and the Financial recap. Board reviewed and discussed the Budget Comparison. Halfway through the FY, finances are solid.

Czarnecki moved to approve Treasurer's report as presented, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling Motion passed.

Outstanding Bills were presented. Due to this early meeting date, there will be many more to come. Several additions were noted. Vicki reports current total outstanding bills, \$19,877.26, before additions.

Biery moved to pay all New bills that come in before years end, seconded by Saller.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling. Motion passed.

Shirley pointed out that Fred Postma has done much extra work this month. He hung the wreaths on the new outdoor sign, sprayed the posts before installing the new parking lot signs, & will be installing the new signs. Vicki mentioned the need for more detail on Fred's bills. For our protection, & most importantly, for the auditors, this is strongly

recommended. Shirley will speak to Fred about this.

Skold moved to approve payment of current outstanding bills, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling. Motion passed.

Jill shared a rough draft of the Capital improvements with the board.

DIRECTOR'S REPORT

- October Circ. Stats were close to last year's figures.
- The Children's program participation: Dragon Day, 5; Make A Present For Your Parent, 14; Pinterest Party 5. The Story Times will be expanded to 2 sessions in Jan. & Feb.
- The Per Capita Grant 'Board Requirements' were reviewed by all previous to the meeting. Jill led a discussion concerning the details of the board's responsibilities. It was agreed that we are in full compliance with the requirements.
- Jill is seeking professional IT help. New options for Internet connection were discussed. There may be a third computer added and possibly a Wi-Fi printer. Jill took the members to the computer area to show & explain existing equipment & new possibilities. More research is required. Decision tabled until January.

CORRESPONDENCE

A letter from Jim's Sprague of Jim's Trees, Inc. His proposal for Snow Removal & Salt was \$200. As this was in error, Shirley phoned him on Dec. 12 to remind him of his original \$135 agreement. Situation resolved.

COMMITTEE REPORTS

Building/Grounds: Culligan has been delivering too much salt, more than we could ever use. Joe agreed to call them & put a stop to it.

Housekeeping: The library was decorated by the cleaning crew.

Personnel: Gwen has no report.

Schools: Jennifer had no news.

Social: No report.

General: Shirley & the trustees thanked Lance for all his work overseeing the parking Lot & Outdoor Sign.

UNFINISHED BUSINESS

Shirley showed the board the new parking lot signs. Everyone agreed that they are A-ok. Fred will install them soon, weather permitting.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling. Motion passed.

-Total cost of the outdoor Monument Sign is \$36,387.74. **The Beecher Public Library Foundation** has kindly offered to pay \$33, 526.74, leaving the balance of \$2,661.00 to be paid by the Library District. Shirley will send Thank-You to the Foundation for their generous gift.

-First Community Bank reimbursed the BCL \$1,182.25 for the Island Landscaping.

- Bakhaus Elec. & Karstensen will no longer do Elecectrical work, citing too much paperwork. Outsen Elec. Worked 2-3 hrs. to repair parking lot lights.

NEW BUSINESS

Biery moved to renew/approve Snow Removal contract, as per phone agreement of \$135 for each removal, with Jim's Trees Inc., seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling. Motion passed.

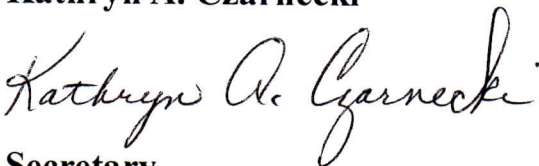
ANNOUNCEMENTS

- **Regular Board Meeting January 17, 2017, 7:00 pm, Library**

Czarnecki moved to adjourn at 8:05, seconded by Skold.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling. Motion passed.

Kathryn A. Czarnecki



Secretary