

**BEECHER COMMUNITY LIBRARY
BOARD MEETING**

Tuesday, September 19, 2017 7:00 PM - Library

A Public Hearing opened at 7 p.m. with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, absent; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present. No audience present.

President Biery gave a presentation explaining Ordinance No.77, Providing for Budget & Appropriations for Beecher Public Library District, Will County, Illinois, for the Fiscal Year Beginning July 1, 2017 and ending June 30, 2018.

Skold moved to close the Public Hearing, seconded by Saller.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TRUSTEE ROLL CALL: Biery, present; Bunte, absent; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present. No audience present.

SECRETARY'S REPORT

September regular & executive minutes were reviewed. Following review, Dean moved to accept both minutes as presented, seconded by Skold.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

Gwen presented the Treasurer's report. Report was reviewed.

Following review, Czarnecki moved to approve Treasurer's report as presented, seconded by Wehling.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller yes; Skold, yes; Wehling, yes. Motion passed.

- Financial Re-cap was reviewed, Gwen announced we are Fiscally sound.

- The Budget Comparison was reviewed. Biery announced that we are launched, everything is A-OK.

- Preparation of the **Annual Yearly Report** is underway. Vicki & Gwen announced that it is a 'Work In Progress'.

- Outstanding Bills were reviewed, additions noted by Vicki. Total

Outstanding Bills: \$15,682.79.

Skold moved to pay outstanding bills including any new additions, seconded by Czarnecki.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

DIRECTOR'S REPORT

- August Circ. Stats were down. Construction on Penfield & the end of the *Summer Reading Program* have probably contributed.
- The library will once again participate in 'Trunk or Treat' on Sat. Oct. 21st. This Halloween activity is sponsored by the Beecher Youth Commission. Candy will be purchased (\$30-40) & approximately 400 treat packets will be made-up to distribute.
- Since CVS Pharmacy is no longer sending faxes, we have seen an increase in demand here. Discussion followed, no change made.
- Our Electrical Supplier Contract (36 mo.) is expiring Oct 30. Jill presented a chart listing 8 options. Chart was broken down to show contract period options, Unit cost & Savings comparisons. Board reviewed all options and decided to go with ENTRUST ENERGY.
- Jill & Dawn have been doing heavy weeding. The full shelves make it harder to shelve. They are also working to provide Dawn with more storage space upstairs. Lastly, they are pondering the reorganization of shelving to allow more space for Junior books.
- Jill will be on vacation October 9-13.

Saller moved to contract ENTRUST ENERGY for 36 mos., seconded by Dean.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

CORRESPONDENCE: None

COMMITTEE REPORTS

Building/Grounds: Lance spoke with Jim Luecke about the porch pillar repair. Jim gave estimates for replacing the pillars with different components. Prices ranging from \$17,500 to \$20,000, vinyl being the least. Another option is Columns-on-Stone, with a shorter pillar. Shirley suggested we consult with Mike Stanula, who has Blueprints & knowledge of how the existing pillars were constructed.

- Shirley brought a box containing a badly burnt Core & Coil from an outdoor light fixture. It was replaced & is fine.

- Joe reports the Softener salt is running low, but all is well, 1 Bag left. Fred will replace the Security light on the stairs.

Housekeeping: Kathy reported the crew is short lately, but they're getting it done..

Personnel: Gwen has no news.

Schools: No school news.

Social: Beverly will be serving refreshments for Shirley's Oct.25 RUSSIA Travelogue & Nov. 12th Radio Program.

General: Shirley has no further news.

UNFINISHED BUSINESS

NEW BUSINESS

Biery moved to approve ORDINANCE #77, PROVIDING FOR BUDGET AND APPROPRIATIONS FOR BEECHER PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018, seconded by Czarnecki.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Jill gave a presentation on a proposed **CREDIT/DEBIT CARD** Policy. At issue were the purchase of a Credit Card Swiper, minimum dollar amount we should accept, & types of card we'll accept.

Following discussion, Saller moved to adopt the Credit Card Policy, purchase a Card Swiper, have a \$2 minimum and not accept American Express, seconded by Skold.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

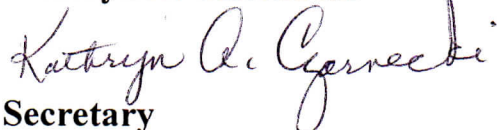
ANNOUNCEMENTS

- Regular Board Meeting, October 17, 2017, 7 p.m

Dean moved to adjourn at 8:10, seconded by Skold.

Biery, yes; Bunte, ; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki


Secretary