

Beecher Community Library Board Meeting

Tuesday, Sept. 17, 2013

7:00 p.m. – Library

Trustee Roll Call: **Biery**, present; **Bunte**, present; **Czarnecki**, absent; **Dean**, present; **Saller**, present; **Skold**, present; **Wehling**, present.

Jill Grosso and Vicki Squier were also present.

**Secretary's Report:**

Board reviewed the regular minutes of August 20, 2013. Skold moved to approve the regular minutes. Seconded by Wehling. Biery, yes; Bunte, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

**Treasurer's Report:**

Saller made a motion to approve the Treasurer's report. Seconded by Wehling. Biery, yes; Bunte, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board reviewed outstanding bills. Total due with adjustments, \$14,768.81. Saller moved to pay outstanding bills, seconded by Skold. Biery, yes; Bunte, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board reviewed the Budget Comparison and found it to be sound.

**Director's Report:**

Circ. Stats are down a little from this time last year.

There will be a couponing program on October 17, 2013.

We discussed purchasing a projector/screen.

We will post an opening for a clerk/page beginning of October.

**Correspondence:** None

**Committee Reports:**

**Building/Grounds:** Fred is working on the front porch.

**Housekeeping:** Shirley said that housekeeping is good.

**Personnel:** Gwen said is it going well.

**Schools:** Jill and Jennifer attended the Open Houses. They went well.

**General:** L & H gave the staff a lesson on the humidifier.

**Audience Participation:** none

**Unfinished Business:** none

**New Business:**

We reviewed the Final Budget. Shirley moved to approve the final budget. Skold seconded it. Biery, yes; Bunte, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

BCL Special Reserved Fund.

Shirley Biery moved that \$89,614.59 be transferred to the Special Reserve Fund. This amount in unexpended balances of the proceeds received during FY July 1, 2012 to June 30, 2013, received from annual public library taxes not in excess of statutory limits.

The Special Reserve Fund was created for the purpose of erecting a building to be used for a library, or purchasing a site for same, or for the purpose of purchasing a building, or repairing, remodeling, or improving an existing library building, or building an addition thereto, or furnishing necessary equipment therefore or for emergency expenditures for the repair of an existing library or its equipment.

This was seconded by Wehling.

Biery, yes; Bunte, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Skold moved to deposit the \$89,614.59 to our Cetera fund. Saller seconded it.

Biery, yes; Bunte, yes; Dean, abstain; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Tentative budget. Skold moved to approve the tentative budget. Dean seconded it. Biery, yes; Bunte, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Levy ordinance: we will sign the levy ordinance next month.

Per Capital Grant – The board reviewed Ch 10 for IL Public libraries and conducted an environment scan for SWOT analysis.

**Other Business:**

There will be a meeting on September 24 at 6:30 p.m. at the library to discuss the expansion project.

Skold moved to adjourn the meeting at 8:26 p.m., seconded by Wehling.

Biery, yes; Bunte, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Submitted by Jennifer Bunte in Kathy Czarnecki's absence.