

**BEECHER PUBLIC LIBRARY DISTRICT**  
**Monthly Board Meeting**  
**Tuesday August 21, 2018, 7:00 PM - Library**

Meeting was called to order by president Biery and began with the Pledge of Allegiance.

**TRUSTEE ROLL CALL:** Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present, Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

**SECRETARY'S REPORT**

The July 16, 2018 minutes and the minutes from the July 26, 2018 Special Meeting were reviewed. Following review, Skold moved to accept both minutes as presented, seconded by Bunte. **Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.**

**TREASURER'S REPORT**

The Treasurer's report was reviewed by the board. Following review, Czarnecki moved to approve the Treasurer's report as presented, seconded by Dean.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.**

The Outstanding Bills were reviewed and additions made. Total with additions, \$20,167.31.

Skold moved to pay Outstanding Bills, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.**

**DIRECTOR'S REPORT**

Statistics are down in most areas. The Media On demand reached a new high.

- Summer Programs for children were well attended. Tie dye T-Shirts had 38 in attendance, Homemade Ice-Cream, 29.

- Jill continues to do Outreach in the Community. She recently attended the Lions Beef Roast & set-up a Welcome Table. The table included handouts and Jill offered to read to children attending the Beef Roast.

She also attended three Open Houses at the Beecher schools. She will visit Zion School next week.

- The Summer Reading results were shared. The program was a great success. Jill made a few important changes this year, She coordinated with the Summer School teachers to get their students to participate; held weekly raffles for serious readers, and she made it easier for the 0-5 yr. age group. Her efforts paid off well.
- To honor the Illinois Bicentennial, the library will be having a History program on October 21, Sunday at 2 pm. Tom Emery will be the presenter on the role of Illinois in the Civil War.
- Jill scheduled her vacation for September 10-14.
- As per state requirements the certificate of vote for our Financial report must be stamped or embossed with our seal or notarized. The board secretary will be responsible for taking the Annual Financial Report to the Village Hall to be notarized. Trustees Gwen Dean, Shirley Biery & Jennifer Bunte will be up for re-election next year. Petitions will be ready on April 2, 2019.

### **CORRESPONDENCE**

- Board members signed a Thank-You to Ms. Wendy Whited who generously volunteered to pay for the 2 broken collars for the pillars on the porch. She previously offered to pay for new carpeting in the office. Board also signed a Thank-You to Mr. Robert Knox for his very satisfactory job on the porch & building.
- A letter fro Zion Ev. Lutheran Church & School.

### **COMMITTEE REPORTS**

**Building/Grounds:** Joe reported on the state of the Softener Salt situation with Culligan. They again left several bags when their orders are to wait for us to call before leaving any Salt at all, and to notify Jill when they do. Joe expects to hear from Dennis tomorrow & straighten it out once & for all. Gwen suggested we get any agreement on paper.

**Housekeeping:** Kathy reports she & Shirley spent a morning cleaning out a room upstairs to be used for: research on the Microfiche machine, for typing & many other jobs that may arise. This room offers an alternative quiet space for doing library work. It was much needed. Five women are working as researchers for the Beecher Sesquicentennial (150 yrs. in 2020) Book. They have a space in the Kitchen and now have the new room if needed.

**Personnel:** Gwen has no news.

**Schools:** Jennifer announced that school begins tomorrow, the 22<sup>nd</sup>. Shirley reminded her that the school needs to announce the rules concerning

parking in the library lot.

**Social:** Beverly will have an announcement next month.

**General:** Shirley began her report by thanking Jill for all her efforts in making the Children's Story times such a great success. The hiring of Karen Rock was the final result of how popular the programs have grown. Just this week Shirley heard from 3 parents who related happy stories about their children's delight with the 'Stuffed Animal Night' and another boy who got his first library card at age 7. Karen Rock is very excited with her new position.

-Shirley asked that everyone think about an add-on for the library to be discussed next month. She would like to hire a Consultant whose specialty is libraries; a planner for library expansion. Money is a major factor.

- Shirley reminded Jill that the Chamber needs more items for the Welcome Wagon.

**AUDIENCE PARTICIPATION: None.**

**OLD BUSINESS:**

Biery moved to formalize the Voice Vote to pay Robert Knox \$2,000 so that he could pay the Painter & order new collars, seconded by Dean.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.**

Czarnecki moved to approve the Final Budget, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.**

Jill & Shirley shared the results of the survey. Overall, it was very positive & quite informative.

Board reviewed the Proposed Budget for FY July 1, 2018-June 30, 2019. Shirley & Jill worked together to complete the Proposed Budget. Skold moved to accept the Proposed Budget for the Beecher Public Library District FY July 1, 2018-June 30, 2019, seconded by Czarnecki.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.**

Shirley moved that \$91,214.26 be transferred to the Special Reserve Fund. This amount is unexpended balances of the proceeds received during Fiscal

Year July 1, 2017-June 30, 2018, received from annual public library taxes, and not in excess of statutory limits, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.** In November, it will be time for the CD's to be rolled over and the Cetera account will also be revisited. We can make a decision at that time about what to do with the Capital Reserve funds.

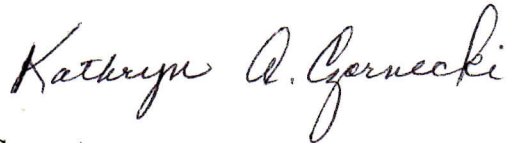
**ANNOUNCEMENTS:**

**Regular Board Meeting, September 18, 2018 , 7 pm**

Skold moved to adjourn at 8:07 pm, seconded by Czarnecki.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes.**

**Kathryn A. Czarnecki**

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

**Secretary**