

**BEECHER COMMUNITY LIBRARY  
BOARD MEETING  
Tuesday, August 16, 2016 7:00 PM - Library**

A Public meeting was held at 7 p.m. to discuss Ordinance #73, Providing for Budget and Appropriations for Beecher Public Library District, Will County, Illinois, for the Fiscal Year Beginning July 1, 2016 and Ending June 30, 2017.

President Biery explained the details of the Ordinance to all in attendance.

Skold moved to approve ORDINANCE #73, PROVIDING FOR BUDGET AND APPROPRIATIONS FOR BEECHER PUBLIC LIBRARY DISTRICT, WILL COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017, seconded by Bunte.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

Czarnecki moved to close the Public Hearing, seconded by Skold.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

Regular Board Meeting began with the Pledge of Allegiance.

**TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, absent.**

Jill Grosso & Vicki Squier & Neil Piggush were also present.

**Meeting was recorded.**

Neil Piggush gave a Presentation of Bids for the Parking Lot Project. He also gave the board his recommendation. The subject of the Time & Temp sign was also discussed.

Biery moved to do a Base Bid and an Alternate Bid to Hamann Wagner Excavating, seconded by Saller.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling,. Motion passed.**

President Biery will sign the paperwork when Hamann-Wagner Excavating

sign the bids.

The Sign & Sign Structure was next on the agenda. Coordinating the size of sign itself to fit the structure is most important.

The ALL-RITE SIGN Co.'s estimate was reviewed. Jill shared & explained information concerning the Wireless connection to the message center itself. Jill recommends *WATCHFIRE*, which is free of charge for the first 5 years, \$200 thereafter.

Neil offered much information & asked questions throughout the session. Shirley asked Neil to put a letter together stating why he chose the low bid.

Skold moved to go out for bid for the Sign Structure, seconded by Czarnecki.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling,. Motion passed.**

#### **SECRETARY'S REPORT**

Regular and Executive meeting minutes were reviewed. Following review, Skold moved to accept both minutes as presented, seconded by Bunte.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, abstain; Saller, yes; Skold, yes; Wehling,. Motion passed.**

#### **TREASURER'S REPORT**

Gwen presented the Treasurer's report and it was reviewed by all.

Following discussion, Skold moved to approve Treasurer's report as presented, seconded by Bunte.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

Gwen reminded the board that we will soon see a decrease in accounts because of the outlay of the two major outdoor projects.

Outstanding Bills were presented & additions noted. Vicki reports total outstanding bills, \$25,055.65 plus any late additions.

Skold moved to approve payment of outstanding bills, seconded by Czarnecki.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling,. Motion passed.**

## **DIRECTOR'S REPORT**

- Circ Stats overall were down for Checkouts. Media On Demand & Freegal remain average, Checkouts remain low. The monthly tally (reasons for visiting library) was also discussed.
- Recent programs have had good attendance. *Stuffed Animal Storytime* had 8 attendees who wore 'Glow In The Dark' necklaces; *Read To a Dog*, 6; *Tie Dye*, 45; *Ping-Pong Launchers*, 33; *Incredible Insects*, 40.
- 21 libraries participated in the *Geocaching* Game; 98 people from all over visited our library . It was a great summertime pastime & a great success.
- Jill gave a summary of the Summer Reading Program which went very well this year.

## **CORRESPONDENCE**

- A letter from Mr. Terry Tappenbeck, Illinois dept. Transportation, notifying the library district of yet another tax exemption for a State acquired property.

## **COMMITTEE REPORTS**

**Building/Grounds:** Nothing new to report. All matters concerning the current projects have been discussed.

**Housekeeping:** Kathy reports the cleaning crew has had perfect attendance (8) for the past couple weeks.

**Personnel:** Gwen has no report.

**Schools:** Jennifer will remind the school superintendent about 'not' parking in the library lot. Jill will attend Teacher Institute Day to insure there will be good communication with teachers this year.

**Social:** Shirley reports the cookies served for the BRAZIL program were half, 'very good', half 'not so much'.

**General:** Shirley gave a summary of our goal for continual Community Outreach for the future. Suggestions were made & ideas shared.

**PUBLIC COMMENTS:** None

**UNFINISHED BUSINESS:** None

## **NEW BUSINESS**

Shirley & Jill explained the **Proposed Capital Improvements** for the new



fiscal year. Board reviewed & discussed the report.

The **Final Budget for FY 2015-2016** was reviewed. Following review, Czarnecki moved to approve the **Final Budget for the Beecher Community Library District Fiscal Year July 1, 2015 - June 30, 2016**, seconded by Skold.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

The board reviewed the **Proposed Budget for FY 2016-2017**. Following a discussion, Saller moved to approve the **Proposed Budget for the Beecher Community Library Fiscal Year July 1, 2016 - June 30, 2017**, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

The date for the December meeting was discussed. Dean moved to move the December regular meeting date from the 20th to the 13<sup>th</sup>, seconded by Bunte.

**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling,. Motion passed.**

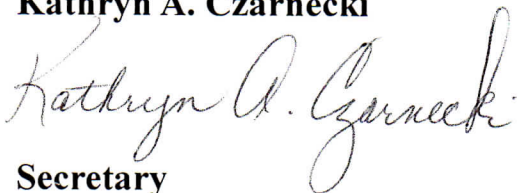
#### **ANNOUNCEMENTS**

**- Regular Board Meeting September 20, 2016, 7:00 pm, Library**

Skold moved to adjourn meeting at 8:15 p.m., seconded by Czarnecki.

**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, ; Wehling,. Motion passed.**

**Kathryn A. Czarnecki**



**Secretary**