

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, July 19, 2016 6:30 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, absent; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier & Neil Piggush were also present.

Meeting began at an earlier time so that the board could meet with Neil Piggush for a briefing on the Parking Lot Project.

Neil reported that the lot has been surveyed. The board took time to review the findings as shown on the blueprints. Much time was spent asking questions & offering input. Neil was very informative & concise in answering questions.

Shirley had also prepared a list of questions for Neil voicing our concerns. He was attentive and thorough in his answers, opinions and comments. Following the briefing, everyone went outdoors for a Walk-Around. Matters of concern pertaining to the project were addressed. A good period of time was spent familiarizing everyone with the project at hand. Questions & concerns arose about the sewers. Neil agreed to investigate further & get back to us.

Neil also presented a detailed estimated Cost sheet for the Time/Temp. Building project. Board reviewed this & had questions & comments. Mr. Piggush left the at 7:50 pm & the regular meeting resumed.

SECRETARY'S REPORT

Regular and Executive meeting minutes were reviewed. Following review, Saller moved to accept both minutes as amended, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report was reviewed by all. Following discussion, Skold moved to approve Treasurer's report as presented, seconded by Wehling.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Financial Recap was reviewed. Following review, Shirley informed the

board of the most recent numbers on Interest earned on all investments. In the past 6 mos. Earnings were as follows: Cetera, \$38.45, First Community 6 mo. CD, \$596.88, Midland Bank CD, \$1877.63. Total earnings, \$2512.96.

Outstanding Bills were reviewed & additions noted. Vicki reports total outstanding bills, \$25,536.40 plus any late additions.

Czarnecki moved to approve payment of outstanding bills, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, yes, Wehling, yes. Motion passed.

Budget Comparison was reviewed, the new fiscal year begins on a very positive note.

DIRECTOR'S REPORT

- Circ Stats overall were down for Checkouts. Media On Demand was up. Tally of patrons' reasons for visiting library was also noted.
- Recent programs have had good attendance. 'Stuffed Animal Storytime' was rescheduled due to a severe thunderstorm on 7-13.
- The Summer Reading program participation: 220 children & 65 adults. These numbers are slightly higher than last year.
- The Library is a '*Pokemon Go*' **Gym**. People are coming onto our property to play the popular interactive video game.
- Jill requested vacation Sept. 6-9, board consented.
- Jill will attend a one day conference, sponsored by SWAN, on Friday, as part of her continuing education opportunity.
- Jill updated the board on the new *Automated Hold* options/procedures.
- Board discussed renewing the FREEGAL subscription with Jill. Although there aren't a great number of participants, it was agreed that we should renew. Renewal cost, \$2122.

CORRESPONDENCE

- A letter including payment (\$1650) was sent to Mr. Jeff Olthoff, *J&J Aluminum* for installation of gutter guards & repairs. President Biery also requested he fill-out & return the **Prevailing Wage** form for our records.
- A letter from Mr. Chuck Hoehn, ***Beecher 4th of July Commission***, thanking the library for designating our lot for Handicapped during 4th of

July festivities, & for our co-operation with the relocation of the carnival.

COMMITTEE REPORTS

Building/Grounds: All matters concerning the current projects have been addressed today.

Housekeeping: Kathy reports all is well with the cleaning crew.

Personnel: Gwen is away, no report.

Schools: Jennifer has no report as she is on hiatus.

Social: Beverly reports an upcoming program, a Travelogue on Brazil. Dawn Wrobel will share her Brazilian experience in August. Light refreshments will be served.

General: Shirley shared that Dave Stadt & his wife, who visited Spain, would be happy to host a Travelogue program.

Shirley attended a Chamber meeting & informed Jill that they are in need of items for the Welcome Wagon. The old Maxwell's restaurant on Rt. 1 is being renovated. No further information on new tenants.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS:

None

NEW BUSINESS

Shirley stated it is time to release Executive minutes from the past year into the Public File. Skold moved to release the Executive minutes into the Public File, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

At 8:35 p.m. Biery moved to go into executive session to discuss personnel, seconded by Saller.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Jill also sat in on the Executive session.

Board returned to regular session at 8:55 p.m.

Biery moved that Marilyn Rossler be paid \$3.65 per item, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, ; Wehling, yes. Motion passed.

ANNOUNCEMENTS

- Regular Board Meeting August 16, 2016, 7:00 pm, Library

Skold moved to adjourn meeting at 9:00 p.m., seconded by Saller.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, ; Wehling, yes. Motion passed.

Kathryn A. Czarnecki

Kathryn A. Czarnecki
Secretary