

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, July 15, 2014 7:00 PM - Library**

Biery called the meeting to order & the Pledge of Allegiance was recited.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, absent; Saller, present; Skold, present; Wehling, absent. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT:

Regular and executive minutes of June 17, 2014, and Special Meeting of June 24, 2014 were reviewed. Skold moved to accept all 3 minutes as amended, seconded by Dean.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling, Motion passed.

TREASURER'S REPORT:

Gwen presented the Treasurer's report. Jill raised a question about a certain payee. Gwen & Vicki responded to her inquiry.

The balance sheet is good, Financial recap, sound.

Czarnecki moved to approve the treasurer's report as presented, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean; Saller yes; Skold, yes; Wehling,. Motion passed.

Board reviewed Outstanding bills. Vicki had 3 additions, warning that more will arrive before the end of the month. Since we are meeting on the earliest possible date in July, Shirley reminded board of the 'standing motion', requiring that we pay all bills at month's end, regardless of meeting date. Following discussion, Skold moved to approve payment of outstanding bills, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, yes, Wehling,. Motion passed.

Budget Comparison was reviewed. Jill requested a spreadsheet from Vicki, who agreed to forward all spreadsheets.

DIRECTOR'S REPORT: Circ figures for May were right in line with past

years. **Media On Demand** is up a bit; **Freegal** numbers, down, very few patrons taking advantage of this service. Jill will try to draw more attention to this by advertising!

- Jill explained a new graph showing Beecher patron usage at 'other' libraries. The Crete library is the most frequented by Beecher patrons.
- Jill detailed new rules being considered by SLS. Some ideas are good, others, not so good. Board shared opinions & discussed impact of rule changes. Library Directors' input will be considered.

- Programs:

Emerald Ash Borer program had only 2 guests besides the staff; Settler's Pond program was a success, 70 patrons attended; June Story Hour, 4.

- Jill explained the upcoming Per Capita Grant training session. Shirley agreed to be the 'required' board member to attend the 'Edge Assessment Training'(available via webinar).

CORRESPONDENCE:

None

COMMITTEE REPORTS

Building/Grounds: Shirley informed the board about the sink-hole in the back (south lot) of the building. She asked the village to look at it & they may be able to help us with the repair.

Housekeeping: No news.

Personnel: Gwen will give her report in executive session.

Schools: Jennifer reports that registration has begun in the schools. Shirley asked that she remember to mention to staff about not parking in the library lot.

Social: None.

General: A patron asked Shirley to ask that the board reconsider the 'Lost Card' fee. The 'Stolen Card' policy was discussed at length; Jill will revise the policy for approval at the August meeting.

UNFINISHED BUSINESS:

Shirley opened the 'library expansion' discussion by informing the board about her phone conversation with Jim Fessler. He assured her that there are no 'statutory limits' pertaining to us. She then presented members with a copy of estimates for new **Heating & A/C** system from **L&H Services, Inc.**

Jill gave her reports on: Sprinkler System, Outdoor Sign, and HVAC Grant.

-The sprinkler system codes are subject to state (adopted 2006) & local codes. Shirley will consult Mike Stanula about details & cost for installing a sprinkler system in our building.

-Jill spoke with Bob Barber and 'Friendly Signs' about a new outdoor electronic sign. Estimates for a new sign range from \$5,000 - \$20,000. She will also check with the village concerning a 'special use' permit for installing a new sign. Jill will send a photo via email, of our existing sign base/frame. A new electronic sign *insert* might be incorporated into the existing structure. Jill will update the board on her progress.

-Jill will also look into a possibility of an 'HVAC' grant being offered by the *Illinois Dept. of Commerce and Economic Opportunity and Metropolitan Mayor's Caucus*.

Ordinance #6 and #59 will be re-worked in August.

NEW BUSINESS:

Gwen moved to adopt ORDINANCE #62, An Annual Ordinance Authorizing Public Library Non-Resident Cards, seconded by Saller.

Biery, yes ; Bunte, yes; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling,. Motion passed.

Dean moved to adopt ORDINANCE #63, Prevailing Wage Ordinance, seconded by Saller.

Biery, yes ; Bunte, yes; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling,. Motion passed.

Saller moved to adjourn to executive session, seconded by Skold.

Biery, yes ; Bunte, yes; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling, . Motion passed.

Board returned to regular session at 9:50 pm.

Biery moved to raise Jill's salary to \$43,000 for the next fiscal year, seconded by Dean.

Biery, yes ; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling,. Motion passed.

Biery moved to include/insert "21-26 hours per week " in Celia Powers' and Dawn Gess' contract, seconded by Czarnecki.

Biery, yes ; Bunte, yes ; Czarnecki, yes; Dean,; Saller, yes; Skold, yes; Wehling,. Motion passed.

ANNOUNCEMENTS:

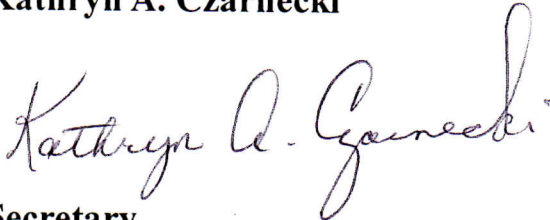
Special Meeting, July 23, 2014

Next regular meeting, August 19, 2014

Skold moved to adjourn meeting at 9:55 pm, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, ; Saller yes; Skold, yes; Wehling, . Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

Secretary