

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, June 21, 2016 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

Regular and Special meeting minutes were reviewed. Following review, Skold moved to accept both minutes as presented, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report was reviewed. Gwen reported that we are fiscally quite sound. Following some discussion, Saller moved to approve Treasurer's report as presented, seconded by Wehling.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Shirley asked that the board take a formal vote to pay Karstensen Electric & Werner's Landscaping, following the email vote. Skold moved to pay Karstensen Electric \$1992 and Werner's Landscaping \$3177, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Outstanding Bills were reviewed & additions noted. Vicki reports total outstanding bills for May, \$17,638.22 plus any late additions.

Dean moved to approve payment of outstanding bills, seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling, yes. Motion passed.

Budget Comparison was reviewed. Dean reminds board that the current Fiscal Year ends June 30.

DIRECTOR'S REPORT

- Circ Stats overall were ~~was~~ down. Tally of patrons' reasons for visiting library was also noted. .
- Garden Of Quilts program was successful, 25 attended. Sunday of Jazz, 22 attendees, Flower Creatures for children, 20.
- Geocaching 101 has had 8 visitors so far. Comments from participants on our library & our geocaching puzzle were Excellent
- The Summer Reading program, *Read For The Win* will begin in has 175 sign-ups so far. Raffle prizes, each age appropriate, are on display. There are also lots of activities planned for the summer. Children's programs will run throughout the summer.
- Jill explained the incident report and board agreed the incident was handled very well.
- Jill will be updating our computers to *Windows 10* one-by-one.

CORRESPONDENCE

- A letter was sent to Mr. Randy Schmidt, Tadpole Landscaping, declining his proposal for landscaping.

COMMITTEE REPORTS

Building/Grounds: Joe has checked-out the lights installed on the flagpole in the evening & board agreed the lights are sufficient, all things considered. Shirley reports that DJ has done some serious weeding around the property. Lance reports Neal Piggush will have surveyors here on Thursday.

Housekeeping: Kathy reports new neon, grippy gloves are great.

Personnel: Gwen reports: she & Jill met this morning & Staff evaluations are in the works. More in executive session.

Schools: Jennifer was very satisfied with how the library & school coordination efforts this past year. Shirley thanked Jennifer for all her efforts this past school year.

Social: Beverly reports programs were a great success, & guests were served cookies and brownies for refreshments.

General:

- Our new gutters have been installed. Invoice for the work hasn't been received. Shirley will call J&J for a copy.

PUBLIC COMMENTS: None

UNFINISHED BUSINESS:

Board discussed the landscaping timeline. A question about having the work done before or after the 4th of July festivities arose. Pros & cons were discussed. Shirley will call & ask if delaying until after the 4th will put us at the end of their list. If they are agreeable, we'd like it be done immediately after the holiday.

- Neal Piggush is sending a surveyor this week. This marks the beginning of the projects.
- Shirley & Jill explained the issue with the high humidity in the building. Eric, of L&H, resolved the problem after much investigation.

NEW BUSINESS

Jill gave a detailed explanation of the **Prevailing Wage Act**. She outlined our responsibilities, those of Piggush Engineering, General Contractors, etal.

The library received an email request from the Illinois Dept. of Labor to send copies of all work we had done as per the Prevailing Wage Act for 2015. We informed them we had no work done as per their request. Board had a lengthy discussion, and everyone had an opinion about the law & certain aspects thereof.

Saller moved that we adopt Prevailing Wage Ordinance #71, seconded by Dean.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, abstain; Wehling, yes. Motion passed.

Jill explained the Non-Resident Library Card Ordinance, and the formula for setting rates. Following discussion, Saller moved to adopt **ORDINANCE # 72, ANNUAL ORDINANCE AUTHORIZING PUBLIC LIBRARY NON-RESIDENT CARDS**, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

At 8:05 p.m. Skold moved to go into executive session to discuss personnel, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

At 9:25 p.m. Saller moved to return to regular session, seconded by Wehling.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, ; Wehling, yes. Motion passed.

Biery moved to raise Dawn Gess' hourly pay to \$16.50, seconded by Saller.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, ; Wehling, yes. Motion passed.

Biery moved to raise Celia Poers hourly pay to \$18.00, seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, ; Wehling, yes. Motion passed.

Biery moved to raise the hourly pay of Linda Stanevich & Sharon Grigas to \$10.50, seconded by Saller.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, ; Wehling, yes. Motion passed.

Biery moved to raise Jill Grosso's salary to \$45,500, seconded by Dean.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, ; Wehling, yes. Motion passed.

ANNOUNCEMENTS

- Regular Board Meeting July 19, 2016, 7:00 pm, Library

Biery moved to adjourn meeting at 9:45 p.m., seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, ; Wehling, yes. Motion passed.

Kathryn A. Czarnecki

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Secretary