

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, June 20, 2017 7:00 PM - Library**

Regular Board Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

May regular & executive minutes were reviewed. Following review, Skold moved to accept both minutes as presented, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

Gwen presented the Treasurer's report. Financial Recap was also reviewed. Following review, Dean moved to approve Treasurer's report as presented, seconded by Wehling.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller yes; Skold, yes; Wehling, yes . Motion passed.

Outstanding Bills were reviewed. Shirley explained the \$180 charge for *Jim's Trees*; many hours were spent cleaning up the parking lot.

No new additions were made to outstanding bills.

Saller moved to pay outstanding bills including any new additions, seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

Budget Comparison was reviewed and found to be sound, fiscal year ends 6/30/17.

DIRECTOR'S REPORT

- May Circ. Stats very good.

- Jill recently attended a Luncheon at 'Children's Plus', a Children's Book supplier in town. Afterwards, she shopped for books to give away during the Summer Reading Program. In a generous gesture, the company donated the books Jill chose, worth \$120 to the library. Jill will be sending a Thank-

You to Kevin at *Children's Plus* for their generosity.

- Will County would like to have all its libraries be Voter Registration facilities. Board discussed the issue at length; vote set for later, in New Business.
- The Summer Reading Program has begun. 120 children & 42 adults have signed-up already.
- Circ desk computers are old & unreliable. Board tabled decision for July.
- *Tumblebooks* has not quite caught on, it may take a while.
- Jill updated the board on the Yoga Class status. Our Insurance does not cover physical activity. One of the ladies is holding classes in her home; library is in no way involved.

Shirley asked Jill to call the Township to get the OK for use of the Park for 3 upcoming programs.

CORRESPONDENCE

- Letter to **Ms. Angela H. Allen, America's Farmers Community Outreach, The Monsanto Fund.**

The letter was a thank-you for their generous donation of \$2,500. Shirley also included a list with prints/photos of all the forms of publicity used to share this information. She shared same with board.

COMMITTEE REPORTS

Building/Grounds: Joe is in touch with Culligan concerning replacing faulty tank. There will be no charge for the new tank. The Beecher Beautification Committee planted flowers around the new sign & they will be watering them this summer. Shirley shared that *Jim's Trees* nearly filled a truck with debris from the parking lot. Lance contacted Jim Luecke about repair of the pillar on porch.

Housekeeping: Kathy thanked Lance for gloves. A new waste receptacle was ordered for the girl's bathroom. A Thank-You Luncheon will be scheduled soon for the Cleaning Crew.

Personnel: Gwen will report in executive session.

Schools: Jennifer has no news.

Social: No news.

General: None

UNFINISHED BUSINESS

Shirley reported on her meeting with **L&H**. They would like us to sign a Service Contract for Spring & Fall Maintenance: 3 A/C's, 3 Humidifiers & 3

Furnaces. Shirley shared that she spoke with the Township about their experience with L&H & their opinions are mixed. Following a lengthy discussion, Dean moved to sign a 6 month contract with L&H & evaluate after the probationary period, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

NEW BUSINESS

Biery moved to cancel the Settlers Pond program for July 12th, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

Jill explained Ordinance #75. Skold moved to adopt ORDINANCE #75, ANNUAL ORDINANCE AUTHORIZING PUBLIC LIBRARY NON-RESIDENT CARDS, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

Board reviewed Ordinance #76. Czarnecki moved to adopt ORDINANCE #76, PREVAILING WAGE ORDINANCE, which is done annually, seconded by Dean .

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, abstain; Wehling, yes. Motion passed.

Biery moved to have 3 staff members qualify for implementing Voter Registration, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes; Wehling, yes. Motion passed.

The Behavior Policy was discussed. Jill shared an incident with a regular patron that she felt must be addressed. Dealing with loud noise & unruly children was at issue. No decision was made to change the policy. Jennifer agreed to attend the next staff meeting & share her experiences dealing with children. The staff will discuss how to enforce library manners.

ANNOUNCEMENTS

Shirley announced the library hours for the 4th of July celebration.

Fri. 30th 4:00 close- Sat. 1st 9-12- Mon.3rd 4:00 close & Closed July 4th.

Notices will appear on outdoor message board & on the front door.
Next regular Board Meeting, July 18, 2017

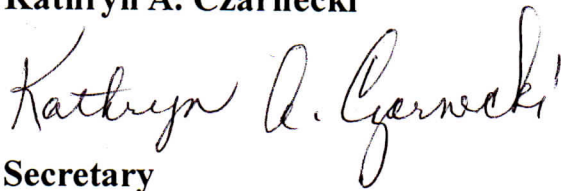
Skold moved to go into executive session at 8:10, seconded by Wehling.
**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes;
Wehling, yes. Motion passed.**

Jill also attended the executive session to share personnel evaluations.
Jill left executive session at 8:25.

Board returned to regular session at 8:45.

Dean moved to adjourn at 8:46, seconded by Skold.
**Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes ; Skold, yes;
Wehling, yes. Motion passed.**

Kathryn A. Czarnecki



Secretary