

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, May 19, 2015 7:00 PM - Library**

President Biery called the meeting to order, followed by the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, absent; Czarnecki, present; Dean, present; Saller, absent; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

First Order of Business: Jill Grosso read the results of the canvass of the April 7, 2015 election. Candidate Joseph Skold received 350 votes, Beverly Wehling, 544.

Dean moved to ratify the canvass of the April 7, 2015 election, seconded by Czarnecki.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.

President Biery opened the floor to nominations for Officers of the Board of Trustees of the Beecher Public Library District.

Following discussion, Dean moved, seconded by Skold, that the board re-elect the officers as follows:

**Shirley Biery, President
Joseph Skold, Vice- President
Kathryn Czarnecki, Secretary
Gwen Dean, Treasurer.**

Secretary Czarnecki administered the Oath of Office to Beverly Wehling and Joseph Skold.

SECRETARY'S REPORT

Minutes of April 21, 2015 were reviewed. Skold moved to accept minutes as amended, seconded by Wehling.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report was presented by Gwen. Finances are sound. Per

capita Grant was awarded (\$8,303.75) and it will actually be applied to next years Budget Comparison. Gwen spoke to our *Cetera Investment* representative and he informed her that the Market is slowly creeping up and he will be cautiously re-investing. We received a \$22,300 reimbursement from LIMRICC, as a result of not filing any claims.

Skold moved to approve the Treasurer's report as presented, seconded by Czarnecki.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.

Board the Outstanding bills. Vicki announced the final total, \$11,455.59. Following review, Czarnecki moved to approve payment of outstanding bills, seconded by Wehling.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller,; Skold, yes, Wehling, yes. Motion passed.

Budget Comparison was reviewed and found to be sound.

DIRECTOR'S REPORT

- April stats were difficult to report due to the fact that SWAN is unable to differentiate data as of yet. They advise us to take the figures with a grain of salt until they get all the kinks out of the new program/software.
- The Summer Reading plans and the programs related have been finalized. The 'Find the Mascot' program was nixed.
- The current newsletter was so full of information that Jill nearly ran out of space.
- Jill requested a personal day on June 29th.

CORRESPONDENCE

- Board sent a Thank-You to Wendy Whited for her generous donation of a vacuum cleaner.

COMMITTEE REPORTS

Building/Grounds: Joe was ill and unable to be helpful at the library. Shirley reports the outdoor lights are working fine, now that the Master Electric Eye has been replaced. Several bulbs were also replaced. The new HVAC system is having 'humidity' issues. The inside humidity range should no higher than 37, but it has been reading 50+. This is a serious concern that must be resolved by L&H.

Housekeeping: Kathy reports it is window cleaning time real soon.

Personnel: Gwen is busy into yearly evaluations of staff. She handed out forms pertaining to the Director & requested that board members return them to her in a week.

Schools: None.

Social: Beverly reports she served Peanuts, Cracker Jack, bottled water and Pop at the recent *Sunday at the Library*. The Baseball themed program was a great success.

General: Shirley requested permission to treat the cleaning crew (8 ladies) to a buffet lunch at Scrementi's Restaurant. The cost would be \$8.95 per person + tax & tip.

The board will host a Brunch for the staff and volunteers the first week of June here at the library. Breakfast casserole, fruit, coffee cake and beverages will on the menu.

- Shirley shared a Tribune article which reports on the financial losses incurred by various Illinois libraries. Many Illinois Libraries and other Public Entities invested in the *Illinois Metropolitan Investment Fund* and lost many thousands of dollars. In total, public entities lost more than \$50 million. Years ago, our library was approached with an offer to join the new Investment Program, but wisely, we declined. The IMIF program is under criminal investigation at this time.

Shirley attended ATLAS' annual Trustee Workshop recently. She wishes everyone would try to make it to a meeting as they are very informative. The speaker predicted that in the future a mere 1/3 of a library will be filled with books, the remaining space to offer services and social events. He believes that our library buildings will become multi-purpose and re-define their function to fit patrons' needs and wants. Our own Knitting Class fills that need and has become very popular. The ladies have even requested having a summer session.

UNFINISHED BUSINESS

Dean moved to approve payment for the lunch at Scrementi's for the 8 Cleaning Crew Ladies, at \$8.95 per person, cocktails not included, seconded by Skold.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.

- Following short discussion, Dean moved that the library obtain a Business Credit Card bearing the library's name, having 3 eligible users and a reasonable limit, eliminating out-of-pocket expenses. Skold seconded the motion.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.

Shirley spoke with Perma-Seal about the estimate they submitted. They faxed a map of our library grounds with all the spots marked for repair. This would be a surface repair only. A total resurfacing, 2" deep, would run about \$30,000. Today she met with a company rep. recommended by Bob Barber. Other contacts are all very busy & difficult to reach. She spoke with Greg Ohlendorf about the removal of the ATM. Estimates for the work will vary, depending on how detailed of a job we would like. Board agrees that the ATM should go first, so no decision has been made.

NEW BUSINESS

Jill presented the revised policy for modifications of fines and fees for library card holders.

Skold moved to approve modifications of the fees and fines Policy for Library Card Holders, seconded by Czarnecki.

Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller,; Skold, yes; Wehling, yes. Motion passed.

- Board once again discussed purchasing & erecting a new electronic sign. Gwen was concerned about the sight line. Others shared opinions and concerns. Jill was impressed with the ALL-RIGHT SIGN Inc. Company of Steger, Illinois. No decision was made until all concerns are addressed. Board wants the sign installed before the snow falls.

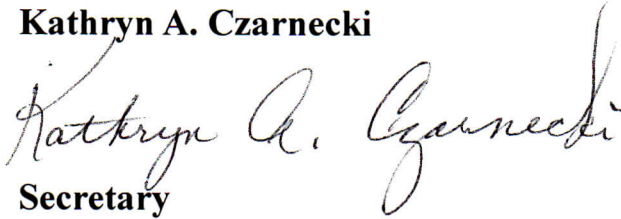
EXECUTIVE SESSION was postponed due to malfunction of the tape recorder and absence of 2 trustees. A Special Executive Session will be scheduled for next week.

ANNOUNCEMENTS

- **Next Regular meeting June 16, 2015, 7 p.m.**
- **Summer Reading Program June 15-July 27, 2015**

Skold moved to adjourn meeting at 8:41 pm, seconded by Wehling.
**Biery, yes; Bunte,; Czarnecki, yes; Dean, yes; Saller,; Skold, yes;
Wehling, yes. Motion passed.**

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned to the right of the printed name.

Secretary