

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, April 19, 2016 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

Regular, Workshop and amended February executive minutes were reviewed. Following review, Skold moved to accept all minutes as presented, seconded by Wehling.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report was reviewed.

Following some discussion, Czarnecki moved to approve Treasurer's report as presented, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board reviewed the quarterly *Investments* report. Total interest gained, \$1232.04.

Board reviewed the outstanding bills; no additions or changes. The higher-than-normal total of \$22,073.08 reflects the 'once a year' addition of the LIMRICC Liability/health insurance.

Czarnecki moved to approve payment of outstanding bills, seconded by Bunte.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes, Wehling, yes. Motion passed.

DIRECTOR'S REPORT

- Circ Stats remain erratic. 'Media On Demand' was up a bit. Jill included a tally of how many patrons visited the library for 'other' reasons in March.

- The '*Freckles the Bunny*' program was a great success, 25 guests. '*Elder Fraud*', 12 adults. '*Read to a dog*' was so-so. '*Adult Coloring*

Night 1. **Author Neil Bedeker** was a success with 23.

Dr. Seuss Party for children & family members will be April 23, Saturday after hours.

Jean Adduci visited the library with 2nd graders. Each was given a book to take home and Jill received many 'Thank-You' notes.

- The new Children's area remains popular. Jill will continue to advertise.
- SWAN is currently testing the **Robo-Calling** program. Jill explained all the details. Board agreed it is a good idea for us to participate, as we can pick & choose. This will save the staff some time each day.
- The library will purchase 4 new chairs (picture & description was shown) for the children's projects area, \$331.96 total.
- Jill requested a change in her vacation days, May 2-6; personal days June 27th & 28th.

CORRESPONDENCE

- Letter to Mr. William Stefek including an outline of the parking lot & a summary of particular aspects of the job we will need done.
- Proposal from William J. Stefek, TECH 3 Consulting Group Inc.
- Proposal from Neil Piggush, Piggush Engineering, Inc.
- Letter from Sec. of State Jesse White confirming our Per Capita Grant award in the amount of \$5,120.76.
- Letter from the Surface Transportation Board, Washington D.C. notifying the library of the authority to construct a Rail Line south of town.

COMMITTEE REPORTS

Building/Grounds: D.J. worked 3 hours outside cleaning up the parking lot & grounds. He did a great job, as usual.

Housekeeping: All is well with the cleaning crew. Wendy returned this morning after a few months away! All of us greeted her enthusiastically!

Personnel: Gwen had no news.

Schools: Jennifer reports the STEM projects went very smooth. The lines of communication have opened up.

Social: Beverly reports coffee & donut holes were served to the morning 'Elder Fraud' program guests. The Neil Bedeker (Author, "Dark Hearts & White City") guests were served coffee & homemade brownies.

General: Shirley reports the county informed us we will receive \$3,000 more in revenue this year.

- The accountant suggested we use Foundation money toward the new sign. We should not think of it as a Savings Acct., but should use it for the new sign. It is also good PR! Shirley mentioned our Insurance rates may go up when the new sign goes up.
- The placement of the Fire Extinguisher was discussed. The Insurance company called for displaying it in plain sight on a wall. Being as the Fire Extinguisher has always been under the desk Shirley asked the Insurance rep why it must be moved from a "Known" location. Following a discussion, the rep agreed to keeping it there.

Gwen informed the board of a discrepancy in our Insurance papers. Jill noticed we were categorized as a RELIGION. As it may hinder any future dealings or effect Rates or claims, we requested they straighten it out. They were surprised such a thing could happen, and resolved to make it right. Shirley also believes the new outdoor sign may 'up' our insurance rate. Board will do what we must do.

PUBLIC COMMENTS: Vicki suggested we post a sign indicating the location of the fire-extinguisher for the public's benefit. It is equally important the public know its location. Board agreed.

UNFINISHED BUSINESS

A committee was formed to meet & review 2 proposals for the Parking Lot project. Afterward, they will report back to Shirley with a recommendation, who will call a special meeting of the board. Committee consists of Lance S., (who will head the committee), with Joe S., Kathy C. & Jill G. The board will also ask the consultant to present a proposal to oversee the Outdoor Sign project.

- Joe shared two proposals for the flagpole light job. which were very different. Following review, Saller moved to go with the local company, Karstensen Electric, pending inclusion of photo cell, seconded by Bunte. **Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

Bob Barber gave Joe a permit for the job.

- Following review, Wehling moved to hire J & J Aluminum to clean out gutters, install 6" gutter covers, & make any minor repairs, if necessary (at n.c.) for \$1650, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Shirley gave a summary of the results of the Annual Book Sale. Despite bad weather. schools & library closing due to blizzard conditions, & buried trailer, the sale went off very well. This year we had more books than ever, & more pre-sales due to Brad Coats' donation of Action Figures which were sold on eBay. The highest profit ever, \$3692.38, was made.

Joe reported that he finally caught up with Dennis at Culligan. Dennis apologized, having lost his mother recently. A rental agreement was outlined for the water softener, board agreed to terms. Saller moved to accept terms of Culligan Water Softener Rental agreement, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

NEW BUSINESS

Shirley explained the **Animal Policy**; Jill shared an incident that arose concerning said policy.

Skold moved to adopt amended ANIMAL POLICY, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Outdoor landscaping was discussed. Three local companies will be sending proposals.

ANNOUNCEMENTS

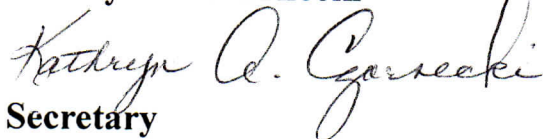
- **Trustee ATLAS Workshop, May 14, 2016, Crete Library**

- **Regular Board Meeting May 17, 2016, 7:00 pm, Library**

Saller moved to adjourn meeting at 8:42 p.m., seconded by Skold.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki


Secretary