

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, March 21, 2017 7:00 PM - Library**

Regular Board Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present.
Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

February minutes were reviewed. Following review, Skold moved to accept minutes as presented, seconded by Dean.

Biery, yes; Bunte, abstain ; Czarnecki, yes; Dean, yes; Saller, abstain ; Skold, yes; Wehling, abstain. Motion passed.

TREASURER'S REPORT

Gwen presented the Treasurer's report and the Financial recap. Following review, Skold moved to approve Treasurer's report as presented, seconded by Czarnecki.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller yes; Skold, yes; Wehling, yes . Motion passed.

Financial Recap was reviewed. Cash on Hand, 2/28/17, \$113,017.34.
Cetera account balance, 2/28/17, \$0.

Outstanding Bills were reviewed. No additions corrections made, a first!
Vicki reports total to-date outstanding bills, \$15,224.35.

Czarnecki moved to pay outstanding bills including any additions, seconded by Skold.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

A new category was added to Budget Comparison, 'Capital Improvements'.
Books were audited & are good.

Jill researched purchasing a 3rd public computer. Following discussion, Czarnecki moved to allot no more than \$600 for the purchase of a Dell computer, seconded by Skold.**Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.**

will be well-received. The cost is \$799/yr., the use can be monitored, & there is enough money in 'Collection' budget to cover the cost.

- The Circ computers are breaking down. Jill has been doing her best to keep them running. These 2 computers will either need to be repaired or new computers must be purchased. These are vital, top priority.
- Jill presented a comparison chart showing options to replace AT&T Internet Service. The current contract expires in May. Q&A followed.
- The subject of offering a Yoga class was discussed. Jill shared her outline and sample "waiver". Sessions, costs, liability, & scheduling were just some of the topics discussed. Our attorney will be consulted before we move forward.
- A patron incurred a \$75 fine for overdue DVD's. Jill felt strongly that we should compromise on the fine. Board members argued the 'policy' must be adhered-to in all cases.

CORRESPONDENCE

- Letter & signed proposal was sent to Randall Schmidt of *Tadpole*.
- Letter to Brad Wehling, *Wehling Lawn Care* with a pre-payment check for \$228 for Lawn Care.

Shirley asked Jill to pay close attention to Tadpole bills, as they seem to overlap & often arrive well after services rendered.

COMMITTEE REPORTS

Building/Grounds: Joe is monitoring the softener's salt usage & is in touch with Culligan. The monthly cost of \$30 will be addressed also, as we are not using the .

Housekeeping: Cleaning crew is back to normal, vacationers returned!

Personnel: Gwen has no report.

Schools: Jennifer reports that parents & children are happy to see the new Time/Temp sign.

Social: Cornbread, Jerky & Apple Juice will be served at The Midewin People of the Prairie program.

General: Shirley will save comments for Unfinished Business.

UNFINISHED BUSINESS

Shirley visited with Mike Stanula recently. She shared that he loved our finished outdoor sign. Mike never charged us for all his time & work. Board is grateful & everyone signed a 'Thank-You' to him. Shirley informed the board that the 'Midewin' program will be 'gratis'.

NEW BUSINESS

Sales at this year's Used-Book Sale was nearly \$1,000 below last year. Possible causes & solutions for this were discussed.

The Credit Card Policy was discussed & the board made suggestions for improvement. Gwen, as Treasurer, will school Jill on the 'Purchase Order'. Biery moved to adopt the *Credit Card Policy*, as amended, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes . Motion passed.

Shirley explained the Will County Tax Calculation chart. Library revenue was increased by approximately \$3,000, or 1.1%.

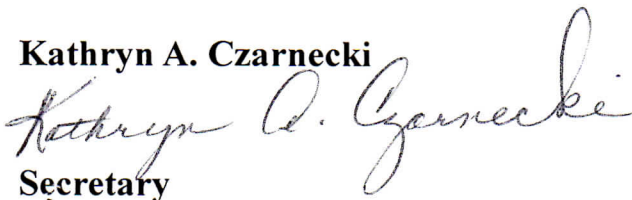
Shirley spoke to Foundation members Brad Coats & Joe Skold about Fund-Raising options. She, Jill & Kathy C. will soon meet with the board to discuss this further.

ANNOUNCEMENTS

- **Program, 'People Of The Prairie Past', Sunday, April 2, 2 p.m.**
- **Easter Egg Hunt, Sat. April 8, 11 a.m.**
- **Regular Board Meeting April 18, 2017, 7:00 pm, Library**

Skold moved to adjourn at 8:17, seconded by Dean.

Kathryn A. Czarnecki



Secretary