

**BEECHER COMMUNITY LIBRARY
BOARD MEETING
Tuesday, March 15, 2016 7:00 PM - Library**

Meeting began with the Pledge of Allegiance.

TRUSTEE ROLL CALL: Biery, present; Bunte, present; Czarnecki, present; Dean, present; Saller, present; Skold, present; Wehling, present. Jill Grosso & Vicki Squier were also present.

SECRETARY'S REPORT

Regular & Executive minutes from the February 16th meeting were reviewed.

Dean moved to accept regular minutes & executive minutes as amended, seconded by Skold.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

TREASURER'S REPORT

The Treasurer's report was reviewed. Concerning Investment funds, Vicki shared that the quarterly report will be ready at the end of the month. Finances are sound.

Following some discussion, Skold moved to approve Treasurer's report as presented, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Board reviewed the outstanding bills. New total with additions & changes, \$17,013.55.

Skold moved to approve payment of outstanding bills with additions, seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

The Annual Book Sale earned \$3692.38

DIRECTOR'S REPORT

- Circ Stats have been erratic, but are up a bit now. 'Media On Demand' was up.
- **Dr. Seuss Birthday Party** for children & family members in April. The party will have stories, refreshments, crafts and games. Party will be a celebration of books and also promote literacy for kids.
- Two of our staff members taken advantage of the continuing education.
- Library's new Laptop was purchased and is up & running.
- The new Children's Dept., huge success! New toys will be purchased & traded-out to keep things fresh. Jill will purchase toys for the older children & maybe coloring books for adults.
- The use of the Collection Agency was discussed. No decision was made.
- Jill held a special training session for the staff on 'Library Card Training'. Completion of this was an objective for FY15-16.
- Coming in April; Elder Fraud program, to be scheduled in the morning; Neil Bedeker, local author, will present his latest book set in Chicago, 1893 during the World's Fair.
- A new PA System, laptop & several books were purchased with the \$773 George Willy Memorial donation. A *leaf* will be drawn up to complete the memorial.
- Jill explained the geocaching program. Our library will be participating in this latest trend..., a 'Techie scavenger hunt'.
- Jill requested May 23-27 vacation.

COMMITTEE REPORTS

Building/Grounds: Joe reports: Dennis Cronin from CULLIGAN has set the softener to recycle every 2 weeks. Joe will meet with him here on Friday. Al Bakhaus fixed the short on the outside light & in the girl's bathroom. Shirley reports the large bush out back has been run-over.

Housekeeping: All is well.

Personnel: Gwen had no news.

Schools: Jennifer has no news today.

Social: Beverly had no news at this time.

General: Shirley had no further business at this time.

PUBLIC COMMENTS: Vicki announced 'she is glad to be back'!

UNFINISHED BUSINESS

- Both *Tadpole Landscape & Wehling Lawn Care* will charge the same for their service as last year.

- The board discussed OUTREACH. The communication with the schools and our library seems to be lacking. Vicki agreed to help Jill draw-up an outline to be given to the schools concerning all future Projects involving research here at the library.

Board reviewed a list of findings from representative of Zion School, Beecher Preschool Co-Op & Beecher Elementary.

- Shirley & Jill attended a Planning & Zoning workshop concerning the new Outdoor sign. They will meet again on March 31st & send a recommendation to the village in April.

- Joe apologized for not having results on new flagpole lights. This is not for lack of trying. He will continue to seek out a solution. A Public Works rep gave him a lead.

Biery moved to renew contracts with *Tadpole Landscaping & Wehling Lawn Care* seconded by Czarnecki.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

NEW BUSINESS

Jill presented her idea to have high-school students volunteer at the library for special events. It is now mandatory that all students meet the required hours. They will be supervised & not left alone.

The Parking Lot repair was discussed. One more estimate is needed.

Bank must get the ATM area finished first. They are working on it with no result yet.

Outdoor landscaping was discussed. Board was asked for leads on reputable Landscape businesses. Suggestions were offered.

Skold moved to obtain three quotes and plans for landscaping, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Dean moved to hire *J & J Aluminum* to install gutter covers for \$1650, seconded by Bunte.

Biery, yes; Bunte, yes; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

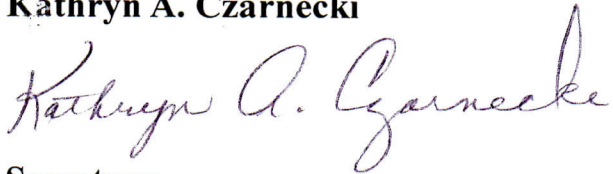
ANNOUNCEMENTS

- **Trustee Workshop, April 12, 2016, 7:00 pm Library**
- **Regular Board Meeting April 19, 2016, 7:00 pm, Library**

Skold moved to adjourn meeting, seconded by Dean.

Biery, yes; Bunte, yes ; Czarnecki, yes; Dean, yes; Saller, yes; Skold, yes; Wehling, yes. Motion passed.

Kathryn A. Czarnecki

A handwritten signature in cursive script that reads "Kathryn A. Czarnecki". The signature is written in black ink and is positioned below the printed name.

Secretary